



# INTERNAL SERVICE FUNDS

COUNTY OF VENTURA | CALIFORNIA

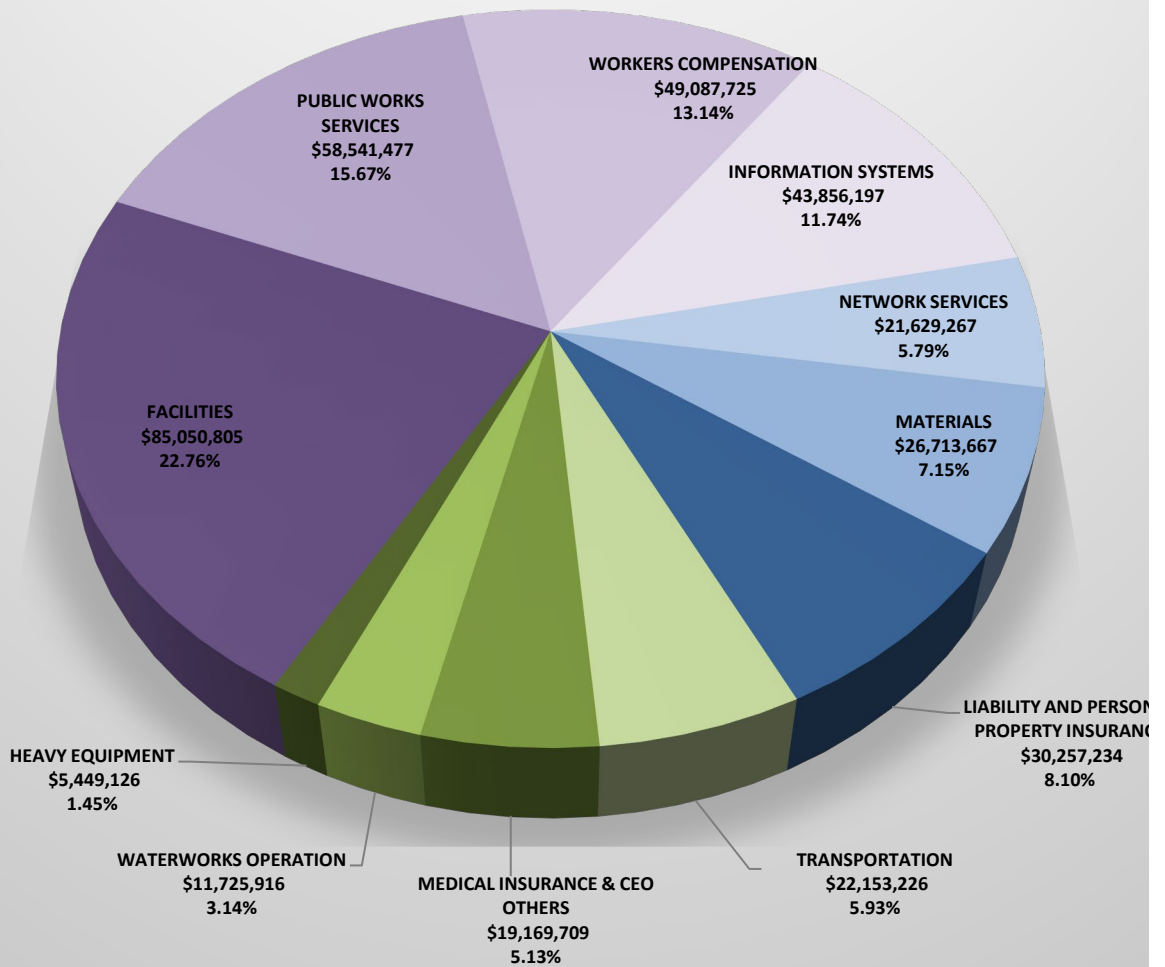




# COUNTY OF VENTURA

## SUMMARY OF BUDGET REQUIREMENTS (USES) INTERNAL SERVICE FUNDS FISCAL YEAR 2023-24

**\$373,634,349**



Excludes Fixed Assets & Retirement of LTD

Fund: I100 Public Works Services ISF  
 Function: General  
 Activity: Property Management

**Public Works Central Services ISF - 4400**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	54,202,814	45,783,630	58,721,477	58,721,477
Total Revenues	53,205,171	46,616,658	57,864,675	57,864,675
<b>Net Income (Loss)</b>	<b>(997,643)</b>	<b>833,028</b>	<b>(856,802)</b>	<b>(856,802)</b>
Auth Positions	326		330	330
FTE Positions	326.0		330.0	330.0

Budget Unit Description:

Public Works Services ISF

Fund: I100 Public Works Services ISF  
 Service Activity: Property Management  
 Budget Unit: 4400 Public Works Central Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Rents And Concessions	8931	21,252	24,005	23,500
<b>Total Revenue from Use of Money and Property</b>		<b>21,252</b>	<b>24,005</b>	<b>23,500</b>
State Other	9252	0	1,500	0
<b>Total Intergovernmental Revenues</b>		<b>0</b>	<b>1,500</b>	<b>0</b>
Planning And Engineering Services	9481	759,473	907,980	1,305,400
Other Charges For Services	9708	90,912	110,092	0
Public Works Services	9716	41,006,464	45,274,871	56,195,075
<b>Total Charges for Services</b>		<b>41,856,849</b>	<b>46,292,943</b>	<b>57,500,475</b>
Other Sales	9751	(1,573)	1,106	0
Miscellaneous Revenue	9790	7,316	671	0
<b>Total Miscellaneous Revenues</b>		<b>5,744</b>	<b>1,777</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>41,883,845</b>	<b>46,320,225</b>	<b>57,523,975</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	22,124,462	22,481,869	29,143,396
Extra Help	1102	290,753	427,920	1,113,020
Overtime	1105	227,913	802,760	793,230
Supplemental Payments	1106	639,236	910,788	939,542
Terminations	1107	908,184	1,087,964	555,340
Call Back Staffing	1108	52,465	138,272	68,000
Retirement Contribution	1121	4,435,741	4,449,945	4,722,389
OASDI Contribution	1122	1,426,704	1,524,294	1,967,063
FICA Medicare	1123	351,815	378,750	484,805
Safe Harbor	1124	3,554	5,155	74,870
Retiree Health Payment 1099	1128	76,249	60,151	50,944
457 Supplemental Retirement Plan	1130	7,108	8,381	4,500
Group Insurance	1141	4,161,423	4,356,679	5,027,313
Life Insurance For Department Heads And Management	1142	11,398	11,176	13,226
State Unemployment Insurance	1143	58,642	36,605	0
Management Disability Insurance	1144	70,558	69,631	99,366
Workers' Compensation Insurance	1165	1,132,032	1,050,739	1,911,683
401K Plan	1171	474,737	501,474	644,002
Salary And Employee Benefits Current Year Adj Increase	1991	39,491	43,305	38,400

Fund: I100 Public Works Services ISF  
 Service Activity: Property Management  
 Budget Unit: 4400 Public Works Central Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Salary And Employee Benefits Current Year Adj Decrease	1992	(110)	(4,369)	0	0
<b>Total Salaries and Employee Benefits</b>		<b>36,492,353</b>	<b>38,341,489</b>	<b>47,651,089</b>	<b>47,651,089</b>
Clothing And Personal Supplies	2021	41,349	57,285	68,300	68,300
Uniform Allowance	2022	29,141	30,814	47,000	47,000
Communications	2031	103,832	116,895	115,400	115,400
Voice Data ISF	2032	323,911	382,123	334,472	334,472
Radio Communications ISF	2033	45,798	58,987	65,915	65,915
Other Household Expense	2056	0	0	0	0
Housekeeping Grounds ISF Charges	2058	1,705	466	3,800	3,800
General Insurance Allocation ISF	2071	128,578	272,188	352,300	352,300
Equipment Maintenance	2101	7,879	4,941	33,300	33,300
Equipment Maintenance Contracts	2102	2,559	6,729	154,200	154,200
Maintenance Supplies And Parts	2104	96,587	105,232	123,800	123,800
Road Supplies	2105	6,666	13,392	71,800	71,800
Facilities And Materials Sq Ft Allocation ISF	2114	1,276,068	1,390,205	1,695,435	1,695,435
Facilities Projects ISF	2115	46,106	330,505	2,336,400	2,336,400
Other Maintenance ISF	2116	35,699	36,595	11,100	11,100
Medical Claims ISF	2122	7,729	7,204	6,800	6,800
Memberships And Dues	2131	46,795	48,482	97,300	97,300
Cost Allocation Plan Charges	2158	894,407	999,474	1,074,901	1,074,901
Miscellaneous Expense	2159	17,283	25,199	103,800	103,800
Office Supplies	2161	56,918	67,911	121,100	121,100
Printing And Binding Non ISF	2162	928	1,655	12,200	12,200
Books And Publications	2163	7,496	14,744	32,300	32,300
Mail Center ISF	2164	29,406	33,412	43,557	43,557
Purchasing Charges ISF	2165	28,087	27,244	17,955	17,955
Graphics Charges ISF	2166	11,016	34,179	11,900	11,900
Copy Machine Chgs ISF	2167	54,164	50,502	54,061	54,061
Stores ISF	2168	14,124	17,558	15,400	15,400
Postage And Special Delivery	2169	0	0	0	0
Miscellaneous Office Expense	2179	3,774	13,240	16,600	16,600
Engineering And Technical Surveys	2183	23,192	41,711	60,000	60,000
Roads Wpd Ws Construction And Maintenance Noncapitalizable	2184	30,454	0	0	0
Attorney Services	2185	62,073	50,834	100,000	100,000

Fund: I100 Public Works Services ISF  
 Service Activity: Property Management  
 Budget Unit: 4400 Public Works Central Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Temporary Help	2192	65,985	13,181	32,000	32,000
Software Maintenance Agreements	2194	272,479	327,709	347,300	347,300
Other Professional And Specialized Services Non ISF	2199	517,902	629,702	1,084,300	1,084,300
Employee Health Services	2201	62,544	48,056	99,500	99,500
Information Technology ISF	2202	685,173	927,998	1,415,699	1,415,699
County Geographical Information Systems Expense ISF	2203	189,283	207,051	349,580	349,580
Special Services ISF	2206	14,371	35,893	33,608	33,608
Publications And Legal Notices	2221	0	400	7,600	7,600
Rent And Leases Equipment Noncounty Owned	2231	29,357	38,026	42,400	42,400
Heavy Equipment ISF	2233	20,056	22,837	6,300	6,300
Software Subscriptions Non ISF	2236	0	54,226	500	500
Ground Facility Lease And Rent	2243	60,269	60,269	60,300	60,300
Storage Charges ISF	2244	14,309	13,867	17,000	17,000
Computer Equipment <5000	2261	188,838	187,043	201,600	201,600
Furniture And Fixtures <5000	2262	52,106	75,747	57,100	57,100
Installations Electrical Equipment ISF	2263	0	0	2,300	2,300
Minor Equipment	2264	10,237	5,015	75,200	75,200
Training ISF	2272	1,750	0	4,800	4,800
Education Conference And Seminars	2273	68,700	71,808	168,700	168,700
Private Vehicle Mileage	2291	8,700	6,823	11,000	11,000
Travel Expense	2292	21,516	38,481	128,400	128,400
Transportation Expense	2299	0	42	0	0
Gas And Diesel Fuel ISF	2301	74,754	79,906	84,870	84,870
Transportation Charges ISF	2302	258,888	271,857	289,407	289,407
Motorpool ISF	2303	4,886	7,873	13,010	13,010
Transportation Work Order	2304	22,779	17,781	19,400	19,400
Transportation Charges ISF Non Uniform Guidance	2305	0	0	4,749	4,749
Utilities	2311	28,918	32,589	32,500	32,500
Public Works Charges Seller	2998	(811,162)	(628,736)	0	0
Public Works Charges Buyer	2999	811,162	628,736	0	0
<b>Total Services and Supplies</b>		<b>6,107,525</b>	<b>7,413,883</b>	<b>11,770,219</b>	<b>11,770,219</b>
Depreciation Expense	3611	76,021	35,801	33,169	33,169
<b>Total Other Charges</b>		<b>76,021</b>	<b>35,801</b>	<b>33,169</b>	<b>33,169</b>
<b>Total Operating Expenses</b>		<b>42,675,899</b>	<b>45,791,173</b>	<b>59,454,477</b>	<b>59,454,477</b>

Fund: I100 Public Works Services ISF  
 Service Activity: Property Management  
 Budget Unit: 4400 Public Works Central Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Income (Loss)</b>	<b>(792,053)</b>	<b>529,053</b>	<b>(1,930,502)</b>	<b>(1,930,502)</b>
<b>Non-Operating Revenue</b>				
Investment Income 8911	41,869	296,433	240,800	240,800
<b>Total Revenue from Use of Money and Property</b>	<b>41,869</b>	<b>296,433</b>	<b>240,800</b>	<b>240,800</b>
<b>Total Non-Operating Revenue (Expenses)</b>	<b>41,869</b>	<b>296,433</b>	<b>240,800</b>	<b>240,800</b>
<b>Income Before Capital Contributions and Transfers</b>	<b>(750,184)</b>	<b>825,485</b>	<b>(1,689,702)</b>	<b>(1,689,702)</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr 5121	(3,425,015)	(4,803,552)	(4,195,900)	(4,195,900)
Intrafund Cost Allocation Decr 5122	3,425,015	4,803,552	5,108,900	5,108,900
<b>Total Other Financing Uses</b>	<b>(0)</b>	<b>0</b>	<b>913,000</b>	<b>913,000</b>
Transfers In From Other Funds 9831	200,000	0	99,900	99,900
<b>Total Other Financing Sources</b>	<b>200,000</b>	<b>0</b>	<b>99,900</b>	<b>99,900</b>
<b>Total Transfers</b>	<b>200,000</b>	<b>(0)</b>	<b>1,012,900</b>	<b>1,012,900</b>
<b>Change in Net Position</b>	<b>(550,184)</b>	<b>825,485</b>	<b>(676,802)</b>	<b>(676,802)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Capital Assets</b>				
Equipment 4601	21,348	(7,543)	85,000	85,000
Computer Software 4701	0	0	95,000	95,000
<b>Total Capital Assets</b>	<b>21,348</b>	<b>(7,543)</b>	<b>180,000</b>	<b>180,000</b>
<b>Total Capital Assets</b>	<b>21,348</b>	<b>(7,543)</b>	<b>180,000</b>	<b>180,000</b>



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Fund: I110 Waterworks Operation ISF  
 Function: General  
 Activity: Property Management

**Water and Sanitation ISF - 4450**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	10,840,700	9,914,969	11,950,916	11,950,916
Total Revenues	10,685,700	9,304,792	11,544,053	11,544,053
<b>Net Income (Loss)</b>	<b>(155,000)</b>	<b>(610,176)</b>	<b>(406,863)</b>	<b>(406,863)</b>
Auth Positions	60		60	60
FTE Positions	60.0		60.0	60.0

Budget Unit Description:  
 Water and Sanitation ISF

Fund: I110 Waterworks Operation ISF  
 Service Activity: Property Management  
 Budget Unit: 4450 Water and Sanitation ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Planning And Engineering Services	9481	130,019	131,607	171,111
Public Works Services	9716	9,183,309	9,008,178	11,129,742
<b>Total Charges for Services</b>		<b>9,313,328</b>	<b>9,139,785</b>	<b>11,300,853</b>
Other Sales	9751	0	0	1,000
Miscellaneous Revenue	9790	12,063	23,872	30,000
<b>Total Miscellaneous Revenues</b>		<b>12,063</b>	<b>23,872</b>	<b>31,000</b>
<b>Total Operating Revenue</b>		<b>9,325,392</b>	<b>9,163,657</b>	<b>11,331,853</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	4,120,441	4,144,792	5,230,277
Extra Help	1102	42,651	43,859	282,816
Overtime	1105	191,498	209,634	173,042
Supplemental Payments	1106	373,398	458,832	221,460
Terminations	1107	153,955	177,435	118,382
Call Back Staffing	1108	33,712	69,115	38,000
Retirement Contribution	1121	822,013	812,868	923,179
OASDI Contribution	1122	296,239	309,608	352,337
FICA Medicare	1123	71,887	75,218	86,506
Safe Harbor	1124	1,150	881	25,227
457 Supplemental Retirement Plan	1130	1,086	1,323	1,400
Group Insurance	1141	791,297	809,965	946,018
Life Insurance For Department Heads And Management	1142	2,223	2,134	2,437
State Unemployment Insurance	1143	11,920	7,289	0
Management Disability Insurance	1144	8,079	8,743	9,657
Workers' Compensation Insurance	1165	261,759	237,415	424,072
401K Plan	1171	85,797	92,192	124,380
<b>Total Salaries and Employee Benefits</b>		<b>7,269,105</b>	<b>7,461,303</b>	<b>8,959,190</b>
Clothing And Personal Supplies	2021	17,877	24,719	17,000
Uniform Allowance	2022	6,616	5,457	10,000
Communications	2031	45,712	52,862	64,500
Voice Data ISF	2032	66,182	82,285	83,200
Radio Communications ISF	2033	23,792	26,030	21,300
Food	2041	0	0	500

Fund: I110 Waterworks Operation ISF  
 Service Activity: Property Management  
 Budget Unit: 4450 Water and Sanitation ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Hazardous Material Disposal	2057	0	0	3,914	3,914
Housekeeping Grounds ISF Charges	2058	0	0	412	412
General Insurance Allocation ISF	2071	0	0	0	0
Equipment Maintenance	2101	0	0	2,000	2,000
Equipment Maintenance Contracts	2102	972	76,287	4,500	4,500
Maintenance Supplies And Parts	2104	3,390	12,852	4,500	4,500
Road Supplies	2105	0	0	200	200
Buildings And Improvements Maintenance	2112	22,993	22,270	43,800	43,800
Facilities And Materials Sq Ft Allocation ISF	2114	63,168	65,520	74,300	74,300
Facilities Projects ISF	2115	11,352	45,388	38,000	38,000
Other Maintenance ISF	2116	10,193	13,191	12,000	12,000
Medical And Laboratory Supplies	2121	0	0	500	500
Medical Claims ISF	2122	1,705	1,628	1,500	1,500
Memberships And Dues	2131	36,493	36,101	38,000	38,000
Cost Allocation Plan Charges	2158	149,573	139,705	161,500	161,500
Miscellaneous Expense	2159	12,593	9,876	4,400	4,400
Office Supplies	2161	12,630	12,030	20,700	20,700
Printing And Binding Non ISF	2162	0	0	1,000	1,000
Books And Publications	2163	399	286	1,500	1,500
Mail Center ISF	2164	5,302	5,470	5,300	5,300
Purchasing Charges ISF	2165	3,624	3,319	3,500	3,500
Graphics Charges ISF	2166	1,403	2,457	2,000	2,000
Copy Machine Chgs ISF	2167	4,225	5,167	7,000	7,000
Stores ISF	2168	0	518	500	500
Miscellaneous Office Expense	2179	635	997	1,000	1,000
Engineering And Technical Surveys	2183	0	0	600	600
Roads Wpd Ws Construction And Maintenance Noncapitalizable	2184	3,755	3,006	5,000	5,000
Attorney Services	2185	0	5,990	1,000	1,000
Temporary Help	2192	51,733	51,636	50,000	50,000
Marketing And Advertising	2193	500	2,750	0	0
Software Maintenance Agreements	2194	32,951	13,874	35,500	35,500
Other Professional And Specialized Services Non ISF	2199	12,131	20,679	13,700	13,700
Employee Health Services	2201	17,898	18,818	20,000	20,000
Information Technology ISF	2202	101,659	75,573	130,300	130,300

Fund: I110 Waterworks Operation ISF  
 Service Activity: Property Management  
 Budget Unit: 4450 Water and Sanitation ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
County Geographical Information Systems Expense ISF	2203	2,964	2,575	4,600	4,600
Management And Admin Survey ISF	2204	475,600	670,400	788,500	788,500
Special Services ISF	2206	910	1,005	900	900
Rent And Leases Equipment Noncounty Owned	2231	130	20	500	500
Software Subscriptions Non ISF	2236	0	13,418	0	0
Computer Equipment <5000	2261	45,726	33,257	39,500	39,500
Furniture And Fixtures <5000	2262	7,182	4,045	20,000	20,000
Installations Electrical Equipment ISF	2263	0	0	3,000	3,000
Minor Equipment	2264	0	4,606	4,500	4,500
Training ISF	2272	0	0	500	500
Education Conference And Seminars	2273	16,989	19,508	26,000	26,000
Private Vehicle Mileage	2291	48	0	500	500
Travel Expense	2292	2,252	5,574	24,000	24,000
Gas And Diesel Fuel ISF	2301	172,054	160,251	188,200	188,200
Transportation Charges ISF	2302	467,187	508,589	632,400	632,400
Motorpool ISF	2303	0	0	500	500
Transportation Work Order	2304	102,469	45,933	48,000	48,000
Transportation Charges ISF Non Uniform Guidance	2305	0	0	0	0
Utilities	2311	38,493	46,093	45,000	45,000
Public Works Charges Seller	2998	0	(3,540)	0	0
Public Works Charges Buyer	2999	0	3,540	0	0
<b>Total Services and Supplies</b>		<b>2,053,462</b>	<b>2,352,014</b>	<b>2,711,226</b>	<b>2,711,226</b>
Depreciation Expense	3611	57,441	57,171	55,500	55,500
<b>Total Other Charges</b>		<b>57,441</b>	<b>57,171</b>	<b>55,500</b>	<b>55,500</b>
<b>Total Operating Expenses</b>		<b>9,380,008</b>	<b>9,870,488</b>	<b>11,725,916</b>	<b>11,725,916</b>
<b>Operating Income (Loss)</b>		<b>(54,616)</b>	<b>(706,831)</b>	<b>(394,063)</b>	<b>(394,063)</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	10,060	59,691	61,200	61,200
<b>Total Revenue from Use of Money and Property</b>		<b>10,060</b>	<b>59,691</b>	<b>61,200</b>	<b>61,200</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>10,060</b>	<b>59,691</b>	<b>61,200</b>	<b>61,200</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>(44,556)</b>	<b>(647,140)</b>	<b>(332,863)</b>	<b>(332,863)</b>

Fund: I110 Waterworks Operation ISF  
 Service Activity: Property Management  
 Budget Unit: 4450 Water and Sanitation ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Transfers In/Out</b>				
Transfers In From Other Funds	9831	47,331	81,197	151,000
Insurance Recoveries	9851	0	249	0
<b>Total Other Financing Sources</b>		<b>47,331</b>	<b>81,445</b>	<b>151,000</b>
<b>Total Transfers</b>		<b>47,331</b>	<b>81,445</b>	<b>151,000</b>
<b>Change in Net Position</b>		<b>2,774</b>	<b>(565,695)</b>	<b>(181,863)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Capital Assets</b>				
Buildings And Improvements	4111	47,331	44,481	100,000
Equipment	4601	0	0	120,000
Computer Software	4701	0	0	5,000
<b>Total Capital Assets</b>		<b>47,331</b>	<b>44,481</b>	<b>225,000</b>
<b>Total Capital Assets</b>		<b>47,331</b>	<b>44,481</b>	<b>225,000</b>

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Fund: I200 Heavy Equipment ISF  
 Function: General  
 Activity: Other General

**GSA Heavy Equipment - 4550**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	13,567,260	7,260,969	13,175,619	13,175,619
Total Revenues	5,371,213	7,172,996	5,272,988	5,272,988
<b>Net Income (Loss)</b>	<b>(8,196,047)</b>	<b>(87,973)</b>	<b>(7,902,631)</b>	<b>(7,902,631)</b>
Auth Positions	12		12	12
FTE Positions	12.0		12.0	12.0

Budget Unit Description:  
 GSA Heavy Equipment



Fund: I200 Heavy Equipment ISF  
 Service Activity: Other General  
 Budget Unit: 4550 GSA Heavy Equipment

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Contract Revenue	9703	57,336	38,128	131,215
Transportation Division ISF	9722	2,428,697	2,973,175	2,280,513
Depreciation Recovery ISF	9727	1,126,129	1,207,890	1,614,132
Other Interfund Revenue ISF	9728	849,675	945,172	1,024,457
<b>Total Charges for Services</b>		<b>4,461,837</b>	<b>5,164,365</b>	<b>5,050,317</b>
Miscellaneous Revenue	9790	17,099	30,060	17,612
<b>Total Miscellaneous Revenues</b>		<b>17,099</b>	<b>30,060</b>	<b>17,612</b>
<b>Total Operating Revenue</b>		<b>4,478,936</b>	<b>5,194,425</b>	<b>5,067,929</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	646,366	707,138	832,641
Extra Help	1102	15,802	2,619	15,800
Overtime	1105	3,507	17,095	3,195
Supplemental Payments	1106	13,470	23,500	27,578
Terminations	1107	3,988	15,801	4,618
Retirement Contribution	1121	108,310	113,442	109,361
OASDI Contribution	1122	39,153	45,861	66,260
FICA Medicare	1123	9,386	10,764	15,725
Safe Harbor	1124	580	0	0
457 Supplemental Retirement Plan	1130	339	79	474
Group Insurance	1141	151,660	161,561	200,684
Life Insurance For Department Heads And Management	1142	406	468	484
State Unemployment Insurance	1143	1,608	1,073	2,110
Management Disability Insurance	1144	1,674	1,867	2,204
Workers' Compensation Insurance	1165	51,479	41,201	45,431
401K Plan	1171	14,766	16,218	17,777
Capitalized Labor Decrease	1994	(164,040)	(186,269)	0
<b>Total Salaries and Employee Benefits</b>		<b>898,453</b>	<b>972,417</b>	<b>1,344,342</b>
Clothing And Personal Supplies	2021	4,917	4,111	5,622
Uniform Allowance	2022	0	0	0
Voice Data ISF	2032	2,660	2,662	3,606
Radio Communications ISF	2033	10,584	10,442	14,419
General Insurance Allocation ISF	2071	102,182	70,841	87,683

Fund: I200 Heavy Equipment ISF  
 Service Activity: Other General  
 Budget Unit: 4550 GSA Heavy Equipment

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Equipment Maintenance	2101	1,005	803	1,065	1,065
Maintenance Supplies And Parts	2104	495,192	536,306	478,715	478,715
Facilities And Materials Sq Ft Allocation ISF	2114	101,856	115,272	120,113	120,113
Medical Claims ISF	2122	466	446	670	670
Cost Allocation Plan Charges	2158	60,822	42,677	40,894	40,894
Miscellaneous Expense	2159	3,418	57,709	242	242
Books And Publications	2163	4,037	4,289	4,279	4,279
Mail Center ISF	2164	0	12	6	6
Purchasing Charges ISF	2165	5,298	5,119	6,060	6,060
Graphics Charges ISF	2166	458	2,026	775	775
Stores ISF	2168	5,500	12,550	7,200	7,200
Miscellaneous Office Expense	2179	0	162	0	0
Attorney Services	2185	0	0	1,500	1,500
Software Maintenance Agreements	2194	1,500	2,450	1,590	1,590
Other Professional And Specialized Services Non ISF	2199	0	322	0	0
Employee Health Services	2201	4,763	4,302	4,906	4,906
Information Technology ISF	2202	1,772	2,182	3,973	3,973
Special Services ISF	2206	2,351	194	53	53
Computer Equipment <5000	2261	2,952	2,958	7,500	7,500
Minor Equipment	2264	4,088	2,894	16,000	16,000
Training ISF	2272	300	0	515	515
Education Conference And Seminars	2273	2,780	2,068	8,182	8,182
Travel Expense	2292	1,469	0	5,600	5,600
Gas And Diesel Fuel ISF	2301	10,211	12,510	14,432	14,432
Transportation Charges ISF	2302	239,492	256,276	260,871	260,871
<b>Total Services and Supplies</b>		<b>1,070,071</b>	<b>1,151,585</b>	<b>1,096,471</b>	<b>1,096,471</b>
Depreciation Expense	3611	975,647	1,070,174	1,677,156	1,677,156
Interfund Expense Administrative	3912	1,324,159	1,170,657	1,331,157	1,331,157
<b>Total Other Charges</b>		<b>2,299,806</b>	<b>2,240,831</b>	<b>3,008,313</b>	<b>3,008,313</b>
<b>Total Operating Expenses</b>		<b>4,268,330</b>	<b>4,364,833</b>	<b>5,449,126</b>	<b>5,449,126</b>
<b>Operating Income (Loss)</b>		<b>210,606</b>	<b>829,593</b>	<b>(381,197)</b>	<b>(381,197)</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	35,352	282,155	197,859	197,859

Fund: I200 Heavy Equipment ISF  
 Service Activity: Other General  
 Budget Unit: 4550 GSA Heavy Equipment

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Total Revenue from Use of Money and Property</b>	<b>35,352</b>	<b>282,155</b>	<b>197,859</b>	<b>197,859</b>
Capital Assets Gain Revenue	9821 409,571	347,783	7,200	7,200
Gain/Loss Revenue Capital Assets	9822 193,371	108,412	0	0
Fa System Sale Proceeds	9823 (404,073)	(275,592)	0	0
<b>Total Other Financing Sources</b>	<b>198,869</b>	<b>180,602</b>	<b>7,200</b>	<b>7,200</b>
<b>Total Non-Operating Revenue (Expenses)</b>	<b>234,221</b>	<b>462,758</b>	<b>205,059</b>	<b>205,059</b>
<b>Income Before Capital Contributions and Transfers</b>	<b>444,827</b>	<b>1,292,350</b>	<b>(176,138)</b>	<b>(176,138)</b>
<b>Transfers In/Out</b>				
Transfers In From Other Funds	9831 1,966,590	1,485,878	0	0
Insurance Recoveries	9851 41,181	29,934	0	0
<b>Total Other Financing Sources</b>	<b>2,007,771</b>	<b>1,515,813</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>	<b>2,007,771</b>	<b>1,515,813</b>	<b>0</b>	<b>0</b>
<b>Change in Net Position</b>	<b>2,452,599</b>	<b>2,808,163</b>	<b>(176,138)</b>	<b>(176,138)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Capital Assets</b>				
Buildings And Improvements	4111 31,032	0	0	0
Equipment	4601 2,900,015	2,896,136	7,726,493	7,726,493
<b>Total Capital Assets</b>	<b>2,931,048</b>	<b>2,896,136</b>	<b>7,726,493</b>	<b>7,726,493</b>
<b>Total Capital Assets</b>	<b>2,931,048</b>	<b>2,896,136</b>	<b>7,726,493</b>	<b>7,726,493</b>

Fund: I210 Transportation ISF  
 Function: General  
 Activity: Other General

**Fleet Operations - 4570**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	40,036,390	28,600,153	36,746,444	36,746,444
Total Revenues	21,855,412	25,111,410	20,851,460	20,851,460
<b>Net Income (Loss)</b>	<b>(18,180,978)</b>	<b>(3,488,742)</b>	<b>(15,894,984)</b>	<b>(15,894,984)</b>
Auth Positions	40		40	40
FTE Positions	40.0		40.0	40.0

Budget Unit Description:  
 Fleet Operations

Fund: I210 Transportation ISF  
 Service Activity: Other General  
 Budget Unit: 4570 Fleet Operations

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
State Other	9252	981,303	204,596	0
<b>Total Intergovernmental Revenues</b>		<b>981,303</b>	<b>204,596</b>	<b>0</b>
Contract Revenue	9703	155,101	96,569	158,734
Transportation Division ISF	9722	2,930,337	3,478,043	4,015,212
Depreciation Recovery ISF	9727	4,210,126	4,293,266	5,622,497
Other Interfund Revenue ISF	9728	1,936,458	2,366,720	2,588,224
Other Interfund Revenue	9729	1,029,980	929,555	995,135
<b>Total Charges for Services</b>		<b>10,262,003</b>	<b>11,164,153</b>	<b>13,379,802</b>
Other Sales	9751	4,682,488	5,183,400	5,577,364
Donated Capital Assets	9771	0	347,000	0
Class Action Lawsuit Settlement	9787	14,163	0	0
Miscellaneous Revenue	9790	1,187,484	1,226,518	1,268,108
<b>Total Miscellaneous Revenues</b>		<b>5,884,135</b>	<b>6,756,917</b>	<b>6,845,472</b>
<b>Total Operating Revenue</b>		<b>17,127,440</b>	<b>18,125,666</b>	<b>20,225,274</b>

<b>Operating Expenses</b>					
Regular Salaries	1101	2,381,396	2,681,067	3,071,780	3,071,780
Extra Help	1102	36,763	48,395	37,000	37,000
Overtime	1105	42,805	87,128	42,642	42,642
Supplemental Payments	1106	45,004	91,219	102,513	102,513
Terminations	1107	19,238	47,896	27,711	27,711
Call Back Staffing	1108	7,322	18,348	7,322	7,322
Retirement Contribution	1121	411,628	458,202	442,087	442,087
OASDI Contribution	1122	148,408	178,131	243,793	243,793
FICA Medicare	1123	35,633	42,550	58,246	58,246
Safe Harbor	1124	1,752	905	0	0
457 Supplemental Retirement Plan	1130	927	1,461	1,110	1,110
Group Insurance	1141	510,962	600,773	727,986	727,986
Life Insurance For Department Heads And Management	1142	1,359	1,541	1,693	1,693
State Unemployment Insurance	1143	6,118	4,225	7,827	7,827
Management Disability Insurance	1144	6,665	8,320	8,577	8,577
Workers' Compensation Insurance	1165	156,320	132,713	136,932	136,932
401K Plan	1171	59,129	66,874	80,228	80,228

Fund: I210 Transportation ISF  
 Service Activity: Other General  
 Budget Unit: 4570 Fleet Operations

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Capitalized Labor Decrease	1994	(415,963)	(677,811)	0	0
<b>Total Salaries and Employee Benefits</b>		<b>3,455,467</b>	<b>3,791,937</b>	<b>4,997,447</b>	<b>4,997,447</b>
Clothing And Personal Supplies	2021	23,853	28,647	26,178	26,178
Uniform Allowance	2022	0	0	0	0
Communications	2031	240,079	201,625	203,035	203,035
Voice Data ISF	2032	49,667	57,051	65,021	65,021
Radio Communications ISF	2033	3,223	4,554	10,308	10,308
Food	2041	2	0	500	500
Hazardous Material Disposal	2057	25,334	21,208	33,707	33,707
Housekeeping Grounds ISF Charges	2058	0	0	811	811
General Insurance Allocation ISF	2071	65,769	130,233	147,574	147,574
Equipment Maintenance	2101	97,094	211,845	138,578	138,578
Maintenance Supplies And Parts	2104	2,523,366	3,142,780	2,833,515	2,833,515
Facilities And Materials Sq Ft Allocation ISF	2114	395,868	446,376	470,454	470,454
Facilities Projects ISF	2115	2,671	19,311	11,216	11,216
Other Maintenance ISF	2116	733	4,520	755	755
Medical Claims ISF	2122	36	72	2,539	2,539
Memberships And Dues	2131	1,425	2,091	1,511	1,511
Cost Allocation Plan Charges	2158	199,485	164,315	182,915	182,915
Miscellaneous Expense	2159	58,451	65,600	68,272	68,272
Office Supplies	2161	2,993	2,889	3,133	3,133
Books And Publications	2163	12,882	7,466	9,115	9,115
Mail Center ISF	2164	6,974	6,937	7,658	7,658
Purchasing Charges ISF	2165	63,336	56,809	64,055	64,055
Graphics Charges ISF	2166	18,897	25,182	32,869	32,869
Copy Machine Chgs ISF	2167	2,504	3,030	3,527	3,527
Stores ISF	2168	25,484	56,159	48,189	48,189
Postage And Special Delivery	2169	0	0	0	0
Miscellaneous Office Expense	2179	618	717	655	655
Attorney Services	2185	3,025	6,669	3,207	3,207
Temporary Help	2192	16,153	0	0	0
Software Maintenance Agreements	2194	100,369	161,338	148,152	148,152
Other Professional And Specialized Services Non ISF	2199	484,492	523,433	507,855	507,855
Employee Health Services	2201	4,306	5,975	4,971	4,971
Information Technology ISF	2202	8,395	9,618	15,830	15,830

Fund: I210 Transportation ISF  
 Service Activity: Other General  
 Budget Unit: 4570 Fleet Operations

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Public Works ISF Charges	2205	9,077	2,144	0	0
Special Services ISF	2206	10,049	10,665	12,732	12,732
Rent And Leases Equipment Noncounty Owned	2231	12,856	12,594	14,591	14,591
Heavy Equipment ISF	2233	209,667	232,711	215,957	215,957
Storage Charges ISF	2244	19	19	21	21
Computer Equipment <5000	2261	57,660	25,450	42,838	42,838
Furniture And Fixtures <5000	2262	0	739	0	0
Minor Equipment	2264	68,054	33,169	30,292	30,292
Training ISF	2272	950	0	1,951	1,951
Education Conference And Seminars	2273	2,747	8,104	18,227	18,227
Private Vehicle Mileage	2291	0	566	0	0
Travel Expense	2292	3,904	571	9,800	9,800
Gas And Diesel Fuel Non ISF	2294	4,117,960	4,480,238	4,985,965	4,985,965
Transportation Work Order	2304	0	2,210	0	0
Utilities	2311	12,445	10,421	9,159	9,159
Capitalized Services And Supplies Decrease	2994	(573,667)	(808,554)	0	0
<b>Total Services and Supplies</b>		<b>8,369,204</b>	<b>9,377,496</b>	<b>10,387,638</b>	<b>10,387,638</b>
Depreciation Expense	3611	4,595,114	4,814,261	5,961,288	5,961,288
Interfund Expense Administrative	3912	631,032	536,214	790,587	790,587
Prior Year Grant Revenue Repayment	3920	14,163	0	0	0
<b>Total Other Charges</b>		<b>5,240,309</b>	<b>5,350,475</b>	<b>6,751,875</b>	<b>6,751,875</b>
<b>Total Operating Expenses</b>		<b>17,064,980</b>	<b>18,519,908</b>	<b>22,136,960</b>	<b>22,136,960</b>
<b>Operating Income (Loss)</b>		<b>62,461</b>	<b>(394,242)</b>	<b>(1,911,686)</b>	<b>(1,911,686)</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	51,147	287,075	168,267	168,267
<b>Total Revenue from Use of Money and Property</b>		<b>51,147</b>	<b>287,075</b>	<b>168,267</b>	<b>168,267</b>
Capital Assets Gain Revenue	9821	707,663	919,865	48,000	48,000
Gain/Loss Revenue Capital Assets	9822	347,975	143,816	0	0
Fa System Sale Proceeds	9823	(725,247)	(916,461)	0	0
<b>Total Other Financing Sources</b>		<b>330,391</b>	<b>147,219</b>	<b>48,000</b>	<b>48,000</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>381,538</b>	<b>434,294</b>	<b>216,267</b>	<b>216,267</b>
<b>Non-Operating Expense</b>					
Interest Long Term Revolving Credit Agreement	3412	432	1,508	266	266

Fund: I210 Transportation ISF  
 Service Activity: Other General  
 Budget Unit: 4570 Fleet Operations

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Interest On Other Long Term Debt	3452	4,112	17,874	16,000
<b>Total Other Charges</b>		<b>4,544</b>	<b>19,382</b>	<b>16,266</b>
<b>Total Non-Operating Expenses</b>		<b>4,544</b>	<b>19,382</b>	<b>16,266</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>439,455</b>	<b>20,670</b>	<b>(1,711,685)</b>
<b>Transfers In/Out</b>				
Transfers In From Other Funds	9831	1,461,883	5,792,378	0
Insurance Recoveries	9851	487,766	759,072	409,919
<b>Total Other Financing Sources</b>		<b>1,949,649</b>	<b>6,551,450</b>	<b>409,919</b>
<b>Total Transfers</b>		<b>1,949,649</b>	<b>6,551,450</b>	<b>409,919</b>
<b>Change in Net Position</b>		<b>2,389,104</b>	<b>6,572,120</b>	<b>(1,301,766)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Retirement of Long Term Debt</b>				
Other Loan Payments Principal	3312	20,590	20,430	20,927
Debt Contra	3992	(20,590)	(20,430)	0
<b>Total Other Charges</b>		<b>0</b>	<b>0</b>	<b>20,927</b>
<b>Total Retirement of Long Term Debt</b>		<b>0</b>	<b>0</b>	<b>20,927</b>
<b>Capital Assets</b>				
Buildings And Improvements	4111	0	0	300,000
Service Building Fueling Station	4236	27,792	0	0
Equipment	4601	1,448,612	1,633,185	1,581,898
Vehicles	4671	7,955,321	8,427,678	12,690,393
<b>Total Capital Assets</b>		<b>9,431,725</b>	<b>10,060,863</b>	<b>14,572,291</b>
<b>Total Capital Assets</b>		<b>9,431,725</b>	<b>10,060,863</b>	<b>14,572,291</b>



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Fund: I220 Materials ISF  
 Function: General  
 Activity: Other General

**GSA Administration - 4600**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	3,916,667	4,054,776	4,369,290	4,369,290
Total Revenues	3,708,195	2,946,270	4,041,047	4,041,047
<b>Net Income (Loss)</b>	<b>(208,472)</b>	<b>(1,108,506)</b>	<b>(328,243)</b>	<b>(328,243)</b>
Auth Positions	32		32	32
FTE Positions	32.0		32.0	32.0

Budget Unit Description:  
 GSA Administration

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4600 GSA Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Vehicle Code Fines	8811	0	0	0
<b>Total Fines Forfeitures and Penalties</b>		<b>0</b>	<b>0</b>	<b>0</b>
Rents And Concessions	8931	0	56,124	56,124
<b>Total Revenue from Use of Money and Property</b>		<b>0</b>	<b>56,124</b>	<b>56,124</b>
Other Interfund Revenue ISF	9728	23,782	28,532	36,050
Other Interfund Revenue	9729	3,206,669	2,686,077	3,920,585
<b>Total Charges for Services</b>		<b>3,230,451</b>	<b>2,714,609</b>	<b>3,956,635</b>
Miscellaneous Revenue	9790	413	0	0
<b>Total Miscellaneous Revenues</b>		<b>413</b>	<b>0</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>3,230,864</b>	<b>2,714,609</b>	<b>4,012,759</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	2,305,002	2,312,981	2,936,386
Extra Help	1102	59,872	56,634	50,000
Overtime	1105	14,678	10,407	13,538
Supplemental Payments	1106	82,911	108,719	133,572
Terminations	1107	116,685	58,381	70,917
Call Back Staffing	1108	4,776	715	4,776
Retirement Contribution	1121	438,247	428,065	464,743
OASDI Contribution	1122	147,134	145,906	215,304
FICA Medicare	1123	37,693	37,370	54,123
Safe Harbor	1124	1,498	763	0
457 Supplemental Retirement Plan	1130	709	837	1,500
Group Insurance	1141	411,953	440,049	523,438
Life Insurance For Department Heads And Management	1142	1,124	1,112	1,249
State Unemployment Insurance	1143	6,179	3,653	7,532
Management Disability Insurance	1144	6,070	7,085	8,500
Workers' Compensation Insurance	1165	47,273	43,657	37,093
401K Plan	1171	49,147	53,268	70,501
<b>Total Salaries and Employee Benefits</b>		<b>3,730,951</b>	<b>3,709,602</b>	<b>4,593,172</b>
Clothing And Personal Supplies	2021	24,273	29,517	36,050
Communications	2031	1,249	1,284	1,345
Voice Data ISF	2032	89,419	104,862	114,480

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4600 GSA Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Housekeeping Grounds ISF Charges	2058	227	58	100	100
General Insurance Allocation ISF	2071	41,045	90,068	95,874	95,874
Facilities And Materials Sq Ft Allocation ISF	2114	183,708	196,268	213,956	213,956
Facilities Projects ISF	2115	72	10,541	5,000	5,000
Other Maintenance ISF	2116	693	(610)	725	725
Memberships And Dues	2131	387	760	1,000	1,000
Cost Allocation Plan Charges	2158	135,207	152,203	147,922	147,922
Miscellaneous Expense	2159	4,821	1,964	5,269	5,269
Office Supplies	2161	1,939	1,405	3,394	3,394
Books And Publications	2163	596	1,632	1,493	1,493
Mail Center ISF	2164	8,971	10,953	9,701	9,701
Purchasing Charges ISF	2165	1,703	1,575	1,691	1,691
Graphics Charges ISF	2166	17,063	22,728	20,863	20,863
Copy Machine Chgs ISF	2167	4,355	5,460	5,341	5,341
Stores ISF	2168	1,149	1,339	1,599	1,599
Miscellaneous Office Expense	2179	1,314	94	1,353	1,353
Attorney Services	2185	5,627	1,050	7,500	7,500
Temporary Help	2192	0	0	20,000	20,000
Marketing And Advertising	2193	395	0	0	0
Software Maintenance Agreements	2194	45,816	180,511	68,959	68,959
Other Professional And Specialized Services Non ISF	2199	1,544	11,764	9,000	9,000
Employee Health Services	2201	552	996	3,413	3,413
Information Technology ISF	2202	22,882	27,029	37,602	37,602
Special Services ISF	2206	2,820	2,825	5,185	5,185
Software Subscriptions Non ISF	2236	0	11,180	0	0
Storage Charges ISF	2244	1,943	2,064	2,115	2,115
Computer Equipment <5000	2261	19,259	53,270	30,000	30,000
Furniture And Fixtures <5000	2262	554	0	5,000	5,000
Minor Equipment	2264	5,845	77	0	0
Training ISF	2272	0	850	1,000	1,000
Education Conference And Seminars	2273	2,724	6,031	8,050	8,050
Private Vehicle Mileage	2291	7,475	6,575	6,900	6,900
Travel Expense	2292	0	6,682	10,000	10,000
Motorpool ISF	2303	250	376	2,234	2,234
<b>Total Services and Supplies</b>		<b>635,876</b>	<b>943,381</b>	<b>884,114</b>	<b>884,114</b>

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4600 GSA Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Depreciation Expense 3611	42,392	59,551	64,229	64,229
Total Other Charges	42,392	59,551	64,229	64,229
<b>Total Operating Expenses</b>	<b>4,409,219</b>	<b>4,712,534</b>	<b>5,541,515</b>	<b>5,541,515</b>
<b>Operating Income (Loss)</b>	<b>(1,178,354)</b>	<b>(1,997,925)</b>	<b>(1,528,756)</b>	<b>(1,528,756)</b>
<b>Non-Operating Revenue</b>				
Investment Income 8911	28,288	231,661	28,288	28,288
<b>Total Revenue from Use of Money and Property</b>	<b>28,288</b>	<b>231,661</b>	<b>28,288</b>	<b>28,288</b>
<b>Total Non-Operating Revenue (Expenses)</b>	<b>28,288</b>	<b>231,661</b>	<b>28,288</b>	<b>28,288</b>
<b>Income Before Capital Contributions and Transfers</b>	<b>(1,150,066)</b>	<b>(1,766,264)</b>	<b>(1,500,468)</b>	<b>(1,500,468)</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Decr 5122	1,131,697	961,476	1,412,225	1,412,225
<b>Total Other Financing Uses</b>	<b>1,131,697</b>	<b>961,476</b>	<b>1,412,225</b>	<b>1,412,225</b>
Insurance Recoveries 9851	123	0	0	0
<b>Total Other Financing Sources</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>	<b>1,131,820</b>	<b>961,476</b>	<b>1,412,225</b>	<b>1,412,225</b>
<b>Change in Net Position</b>	<b>(18,246)</b>	<b>(804,787)</b>	<b>(88,243)</b>	<b>(88,243)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Capital Assets</b>				
Equipment 4601	25,719	303,718	200,000	200,000
Computer Software 4701	0	0	40,000	40,000
<b>Total Capital Assets</b>	<b>25,719</b>	<b>303,718</b>	<b>240,000</b>	<b>240,000</b>
<b>Total Capital Assets</b>	<b>25,719</b>	<b>303,718</b>	<b>240,000</b>	<b>240,000</b>

Fund: I220 Materials ISF  
 Function: General  
 Activity: Finance

**GSA Procurement - 4620**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	4,188,125	4,668,116	5,160,820	5,160,820
Total Revenues	4,099,030	3,859,663	4,217,067	4,217,067
<b>Net Income (Loss)</b>	<b>(89,095)</b>	<b>(808,453)</b>	<b>(943,753)</b>	<b>(943,753)</b>
Auth Positions	15		15	15
FTE Positions	15.0		15.0	15.0

Budget Unit Description:  
 Procurement

Fund: I220 Materials ISF  
 Service Activity: Finance  
 Budget Unit: 4620 GSA Procurement

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Materials ISF	9715	1,896,092	1,808,073	1,932,620
Copy Machine Charges ISF	9721	1,784,861	1,944,117	2,221,947
<b>Total Charges for Services</b>		<b>3,680,952</b>	<b>3,752,190</b>	<b>4,154,567</b>
Miscellaneous Revenue	9790	56,120	107,473	62,500
<b>Total Miscellaneous Revenues</b>		<b>56,120</b>	<b>107,473</b>	<b>62,500</b>
<b>Total Operating Revenue</b>		<b>3,737,072</b>	<b>3,859,663</b>	<b>4,217,067</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	858,808	805,505	1,042,508
Extra Help	1102	32,561	50,784	20,000
Overtime	1105	4,358	12,132	9,357
Supplemental Payments	1106	22,801	43,482	41,006
Terminations	1107	50,123	48,172	16,868
Call Back Staffing	1108	0	0	0
Retirement Contribution	1121	180,425	169,981	173,797
OASDI Contribution	1122	59,387	59,603	80,726
FICA Medicare	1123	14,427	14,676	19,730
Safe Harbor	1124	1,184	564	0
Retiree Health Payment 1099	1128	15,250	1,284	0
457 Supplemental Retirement Plan	1130	1,001	1,892	600
Group Insurance	1141	178,100	177,148	230,928
Life Insurance For Department Heads And Management	1142	500	485	564
State Unemployment Insurance	1143	2,373	1,398	2,671
Management Disability Insurance	1144	1,893	1,510	2,108
Workers' Compensation Insurance	1165	18,906	16,387	12,515
401K Plan	1171	15,956	13,777	20,547
<b>Total Salaries and Employee Benefits</b>		<b>1,458,051</b>	<b>1,418,779</b>	<b>1,673,925</b>
Voice Data ISF	2032	14,557	17,001	17,026
Housekeeping Grounds ISF Charges	2058	227	58	234
General Insurance Allocation ISF	2071	9,084	19,996	20,818
Facilities And Materials Sq Ft Allocation ISF	2114	65,580	67,451	77,507
Facilities Projects ISF	2115	0	3,287	2,269
Other Maintenance ISF	2116	161	0	861

Fund: I220 Materials ISF  
 Service Activity: Finance  
 Budget Unit: 4620 GSA Procurement

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Memberships And Dues	2131	7,917	7,332	5,830	5,830
Cost Allocation Plan Charges	2158	50,535	66,522	71,252	71,252
Miscellaneous Expense	2159	1,028	674	1,384	1,384
Office Supplies	2161	1,183	2,421	1,000	1,000
Printing And Binding Non ISF	2162	0	0	500	500
Books And Publications	2163	11,057	10,116	22,200	22,200
Mail Center ISF	2164	12,173	12,181	14,170	14,170
Graphics Charges ISF	2166	11,793	10,531	18,446	18,446
Stores ISF	2168	858	1,218	2,024	2,024
Miscellaneous Office Expense	2179	647	0	0	0
Attorney Services	2185	14,520	10,312	25,000	25,000
Temporary Help	2192	0	0	5,000	5,000
Software Maintenance Agreements	2194	68,159	75,936	70,450	70,450
Other Professional And Specialized Services Non ISF	2199	25,978	27,400	32,050	32,050
Employee Health Services	2201	1,456	1,076	995	995
Information Technology ISF	2202	3,437	5,096	6,073	6,073
Special Services ISF	2206	1,003	955	1,394	1,394
Publications And Legal Notices	2221	0	0	600	600
Rent And Leases Equipment Noncounty Owned	2231	1,027,144	1,490,057	1,520,653	1,520,653
Storage Charges ISF	2244	744	0	1,324	1,324
Computer Equipment <5000	2261	10,665	13,829	20,000	20,000
Library Books And Publications	2271	0	0	50	50
Training ISF	2272	0	0	682	682
Education Conference And Seminars	2273	1,329	3,842	0	0
Travel Expense	2292	2,328	3,346	5,000	5,000
Motorpool ISF	2303	335	456	467	467
<b>Total Services and Supplies</b>		<b>1,343,897</b>	<b>1,851,094</b>	<b>1,945,259</b>	<b>1,945,259</b>
Depreciation Expense	3611	852,611	850,016	854,904	854,904
<b>Total Other Charges</b>		<b>852,611</b>	<b>850,016</b>	<b>854,904</b>	<b>854,904</b>
<b>Total Operating Expenses</b>		<b>3,654,559</b>	<b>4,119,889</b>	<b>4,474,088</b>	<b>4,474,088</b>
<b>Operating Income (Loss)</b>		<b>82,513</b>	<b>(260,226)</b>	<b>(257,021)</b>	<b>(257,021)</b>
		0	0	0	0
<b>Income Before Capital Contributions and Transfers</b>		<b>82,513</b>	<b>(260,226)</b>	<b>(257,021)</b>	<b>(257,021)</b>



Fund: I220 Materials ISF  
 Service Activity: Finance  
 Budget Unit: 4620 GSA Procurement

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(602,426)	(548,227)	(686,732)
<b>Total Other Financing Uses</b>		<b>(602,426)</b>	<b>(548,227)</b>	<b>(686,732)</b>
Insurance Recoveries	9851	2,199	0	0
<b>Total Other Financing Sources</b>		<b>2,199</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>		<b>(600,227)</b>	<b>(548,227)</b>	<b>(686,732)</b>
<b>Change in Net Position</b>		<b>(517,714)</b>	<b>(808,453)</b>	<b>(943,753)</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Fund: I220 Materials ISF  
 Function: General  
 Activity: Other General

**Business Support - 4640**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	8,443,933	8,054,675	9,447,809	9,447,809
Total Revenues	8,085,033	8,409,161	9,143,722	9,143,722
<b>Net Income (Loss)</b>	<b>(358,900)</b>	<b>354,486</b>	<b>(304,087)</b>	<b>(304,087)</b>
Auth Positions	38		38	38
FTE Positions	38.0		38.0	38.0

**Budget Unit Description:**

Business Support Services is the County's premier choice for document and distribution services. The division administers business solutions leveraging County business volume and shared staff expertise. County customers achieve discounts and labor savings across centralized and scalable logistic platforms within Document and Mail Services, Business Process Automation, Data Analytics, the Records and Scan Centers, Courier networks, and Warehouse and Surplus operations.

Business Support Services delivers business solutions to move both physical and electronic logistics. The County-wide courier distribution network reduces transportation and fuel costs. The Record Center saves office space while ensuring business continuity and retention schedule compliance. The Scan Center offers full-service solutions to convert paper documents quickly and easily into electronic documents and data. Process automation develops new paperless workflows and document libraries with both version control and security. Data Analytics, meanwhile, links e-form and application data into actionable business intelligence.

All Business Support programs aim to meld technology and innovation with staff expertise and great customer service.

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4640 Business Support

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Business Support ISF	9711	3,141,589	3,662,939	3,990,701
Other Interfund Revenue ISF	9728	4,332,177	4,520,020	4,982,838
<b>Total Charges for Services</b>		<b>7,473,765</b>	<b>8,182,958</b>	<b>8,973,539</b>
Other Sales	9751	172,046	192,000	170,183
Miscellaneous Revenue	9790	84,377	32,173	0
<b>Total Miscellaneous Revenues</b>		<b>256,423</b>	<b>224,173</b>	<b>170,183</b>
<b>Total Operating Revenue</b>		<b>7,730,189</b>	<b>8,407,131</b>	<b>9,143,722</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	1,820,528	1,829,547	2,407,300
Extra Help	1102	109,307	74,913	79,500
Overtime	1105	41,738	35,063	45,326
Supplemental Payments	1106	23,442	61,902	81,422
Terminations	1107	32,256	29,464	12,211
Call Back Staffing	1108	0	3	0
Retirement Contribution	1121	355,753	352,861	398,210
OASDI Contribution	1122	116,744	122,025	194,229
FICA Medicare	1123	29,111	29,681	46,577
Safe Harbor	1124	2,730	902	0
Retiree Health Payment 1099	1128	2,514	0	0
457 Supplemental Retirement Plan	1130	3,345	2,247	2,385
Group Insurance	1141	457,134	448,623	586,484
Life Insurance For Department Heads And Management	1142	1,183	1,257	1,450
State Unemployment Insurance	1143	4,908	2,941	6,273
Management Disability Insurance	1144	3,927	3,298	5,279
Workers' Compensation Insurance	1165	39,575	41,915	37,602
401K Plan	1171	37,376	37,469	55,428
Salary And Employee Benefits Current Year Adj Increase	1991	352,409	309,141	363,867
Salary And Employee Benefits Current Year Adj Decrease	1992	(352,409)	(309,141)	(363,866)
<b>Total Salaries and Employee Benefits</b>		<b>3,081,570</b>	<b>3,074,111</b>	<b>3,959,677</b>
Clothing And Personal Supplies	2021	10,470	9,885	22,215
Uniform Allowance	2022	0	0	0

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4640 Business Support

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Communications	2031	6,639	5,543	7,875	7,875
Voice Data ISF	2032	41,534	48,373	55,658	55,658
Housekeeping Grounds ISF Charges	2058	0	0	134	134
General Insurance Allocation ISF	2071	39,926	86,514	85,040	85,040
Equipment Maintenance	2101	2,723	23,506	9,950	9,950
Equipment Maintenance Contracts	2102	48,627	53,554	88,454	88,454
Maintenance Supplies And Parts	2104	427	196	1,050	1,050
Facilities And Materials Sq Ft Allocation ISF	2114	291,792	303,240	348,091	348,091
Facilities Projects ISF	2115	10,399	0	3,184	3,184
Other Maintenance ISF	2116	1,802	5,409	1,014	1,014
Memberships And Dues	2131	350	350	500	500
Cost Allocation Plan Charges	2158	179,416	251,744	215,499	215,499
Miscellaneous Expense	2159	7,358	431	10,689	10,689
Office Supplies	2161	352,072	418,693	370,400	370,400
Printing And Binding Non ISF	2162	265,362	279,811	315,000	315,000
Books And Publications	2163	611	1,796	500	500
Mail Center ISF	2164	33,851	22,177	40,930	40,930
Purchasing Charges ISF	2165	21,913	19,605	19,910	19,910
Graphics Charges ISF	2166	32,664	10,087	18,227	18,227
Copy Machine Chgs ISF	2167	4,697	4,768	4,362	4,362
Stores ISF	2168	122,698	120,903	36,283	36,283
Postage And Special Delivery	2169	1,983,272	2,049,421	2,568,975	2,568,975
Miscellaneous Office Expense	2179	718	54	1,000	1,000
Attorney Services	2185	0	556	2,000	2,000
Temporary Help	2192	33,348	190,314	55,000	55,000
Software Maintenance Agreements	2194	186,167	251,183	158,186	158,186
Other Professional And Specialized Services Non ISF	2199	60,084	128,256	95,790	95,790
Employee Health Services	2201	2,739	3,071	12,307	12,307
Information Technology ISF	2202	41,720	44,641	50,321	50,321
Special Services ISF	2206	6,971	6,958	8,424	8,424
Rent And Leases Equipment Noncounty Owned	2231	12,083	8,722	14,700	14,700
Storage Charges ISF	2244	0	0	214	214
Storage Charges Non ISF	2245	56,214	58,530	90,000	90,000
Computer Equipment <5000	2261	15,353	23,258	32,710	32,710
Furniture And Fixtures <5000	2262	1,509	0	9,700	9,700

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4640 Business Support

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Minor Equipment	2264	13,603	9,685	10,750	10,750
Training ISF	2272	550	0	1,514	1,514
Education Conference And Seminars	2273	407	990	4,000	4,000
Travel Expense	2292	31,438	2,097	8,465	8,465
Gas And Diesel Fuel ISF	2301	28,510	33,888	31,460	31,460
Transportation Charges ISF	2302	65,851	79,438	83,404	83,404
Motorpool ISF	2303	0	207	0	0
Transportation Work Order	2304	0	0	2,310	2,310
Transportation Charges ISF Non Uniform Guidance	2305	0	0	2,147	2,147
<b>Total Services and Supplies</b>		<b>4,015,870</b>	<b>4,557,855</b>	<b>4,898,342</b>	<b>4,898,342</b>
Depreciation Expense	3611	78,024	88,511	97,402	97,402
Interfund Expense Administrative	3912	66,234	11,631	13,959	13,959
<b>Total Other Charges</b>		<b>144,258</b>	<b>100,141</b>	<b>111,361</b>	<b>111,361</b>
<b>Total Operating Expenses</b>		<b>7,241,698</b>	<b>7,732,107</b>	<b>8,969,380</b>	<b>8,969,380</b>
<b>Operating Income (Loss)</b>		<b>488,491</b>	<b>675,024</b>	<b>174,342</b>	<b>174,342</b>
<b>Non-Operating Revenue</b>					
Capital Assets Gain Revenue	9821	0	2,030	0	0
Gain/Loss Revenue Capital Assets	9822	1,500	0	0	0
Fa System Sale Proceeds	9823	(1,500)	0	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>2,030</b>	<b>0</b>	<b>0</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>0</b>	<b>2,030</b>	<b>0</b>	<b>0</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>488,491</b>	<b>677,054</b>	<b>174,342</b>	<b>174,342</b>
<b>Transfers In/Out</b>					
Transfers Out To Other Funds	5111	0	0	(40,000)	(40,000)
Intrafund Cost Allocation Incr	5121	(536,822)	(417,948)	(643,429)	(643,429)
Intrafund Cost Allocation Decr	5122	260,000	260,000	330,000	330,000
<b>Total Other Financing Uses</b>		<b>(276,822)</b>	<b>(157,948)</b>	<b>(353,429)</b>	<b>(353,429)</b>
Insurance Recoveries	9851	59	0	0	0
<b>Total Other Financing Sources</b>		<b>59</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>		<b>(276,763)</b>	<b>(157,948)</b>	<b>(353,429)</b>	<b>(353,429)</b>

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4640 Business Support

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Change in Net Position</b>	<b>211,727</b>	<b>519,106</b>	<b>(179,087)</b>	<b>(179,087)</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Capital Assets					
Equipment	4601	70,057	164,619	125,000	125,000
Computer Software	4701	112,423	0	0	0
<b>Total Capital Assets</b>		<b>182,480</b>	<b>164,619</b>	<b>125,000</b>	<b>125,000</b>
<b>Total Capital Assets</b>		<b>182,480</b>	<b>164,619</b>	<b>125,000</b>	<b>125,000</b>

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Fund: I220 Materials ISF  
 Function: General  
 Activity: Other General

**Special Services - 4660**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	7,287,823	7,046,695	10,095,748	10,095,748
Total Revenues	6,484,279	6,896,507	7,834,056	7,834,056
<b>Net Income (Loss)</b>	<b>(803,544)</b>	<b>(150,188)</b>	<b>(2,261,692)</b>	<b>(2,261,692)</b>
Auth Positions	6		6	6
FTE Positions	5.5		5.5	5.5

Budget Unit Description:  
 Special Services



Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4660 Special Services

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Vehicle Code Fines	8811	62,726	40,178	31,230
<b>Total Fines Forfeitures and Penalties</b>		<b>62,726</b>	<b>40,178</b>	<b>31,230</b>
Rents And Concessions	8931	8,166	8,936	12,000
<b>Total Revenue from Use of Money and Property</b>		<b>8,166</b>	<b>8,936</b>	<b>12,000</b>
Special Services ISF	9724	4,795,094	5,541,153	6,247,389
Other Interfund Revenue ISF	9728	1,130,811	1,103,039	1,335,189
Other Interfund Revenue	9729	145,156	102,455	103,861
<b>Total Charges for Services</b>		<b>6,071,062</b>	<b>6,746,647</b>	<b>7,686,439</b>
Other Sales	9751	77,649	100,745	104,387
Miscellaneous Revenue	9790	15	0	0
<b>Total Miscellaneous Revenues</b>		<b>77,664</b>	<b>100,745</b>	<b>104,387</b>
<b>Total Operating Revenue</b>		<b>6,219,617</b>	<b>6,896,507</b>	<b>7,834,056</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	372,155	498,662	573,425
Extra Help	1102	28,324	2,870	0
Overtime	1105	76	0	576
Supplemental Payments	1106	10,125	17,335	20,596
Terminations	1107	46,799	19,336	0
Retirement Contribution	1121	79,323	87,081	79,272
OASDI Contribution	1122	28,163	30,619	42,176
FICA Medicare	1123	6,997	7,675	9,912
Safe Harbor	1124	493	589	0
Retiree Health Payment 1099	1128	15,250	15,750	6,703
457 Supplemental Retirement Plan	1130	1,100	1,107	2,266
Group Insurance	1141	63,812	76,880	88,992
Life Insurance For Department Heads And Management	1142	179	212	242
State Unemployment Insurance	1143	1,085	742	1,427
Management Disability Insurance	1144	1,726	2,185	3,065
Workers' Compensation Insurance	1165	7,847	9,685	7,450
401K Plan	1171	10,133	11,258	12,106
<b>Total Salaries and Employee Benefits</b>		<b>673,589</b>	<b>781,986</b>	<b>848,208</b>
Clothing And Personal Supplies	2021	0	0	500

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4660 Special Services

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Communications	2031	1,507	2,757	2,100	2,100
Voice Data ISF	2032	78,266	98,117	101,913	101,913
Radio Communications ISF	2033	1,274	2,006	2,601	2,601
Housekeeping Grounds ISF Charges	2058	0	0	250	250
General Insurance Allocation ISF	2071	50,606	79,724	54,750	54,750
Equipment Maintenance	2101	0	0	0	0
Equipment Maintenance Contracts	2102	20,305	20,305	22,336	22,336
Building And Improvements Supplies And Parts	2111	0	0	2,700	2,700
Facilities And Materials Sq Ft Allocation ISF	2114	39,912	42,396	45,778	45,778
Facilities Projects ISF	2115	6,021	84,804	105,000	105,000
Other Maintenance ISF	2116	21,121	73,636	115,708	115,708
Memberships And Dues	2131	234	429	650	650
Cost Allocation Plan Charges	2158	44,596	43,204	45,909	45,909
Miscellaneous Expense	2159	3,504	1,764	1,300	1,300
Office Supplies	2161	32,902	38,916	29,000	29,000
Printing And Binding Non ISF	2162	3,162	0	1,000	1,000
Books And Publications	2163	0	21	0	0
Mail Center ISF	2164	7,722	8,003	7,957	7,957
Purchasing Charges ISF	2165	9,875	10,001	11,632	11,632
Graphics Charges ISF	2166	24,799	17,596	25,543	25,543
Copy Machine Chgs ISF	2167	5,538	8,874	6,247	6,247
Stores ISF	2168	4,882	4,312	5,029	5,029
Miscellaneous Office Expense	2179	295	0	0	0
Attorney Services	2185	2,420	1,544	2,493	2,493
Credit Card Fees	2190	712	679	700	700
Software Maintenance Agreements	2194	54,451	76,218	80,300	80,300
Other Professional And Specialized Services Non ISF	2199	3,694,541	4,429,683	5,716,324	5,716,324
Employee Health Services	2201	1,309	202	1,348	1,348
Information Technology ISF	2202	20,813	15,323	20,049	20,049
County Geographical Information Systems Expense ISF	2203	0	0	500	500
Special Services ISF	2206	335	433	0	0
Rent And Leases Equipment Noncounty Owned	2231	54,907	35,720	22,500	22,500
Storage Charges ISF	2244	0	0	126	126
Computer Equipment <5000	2261	28,028	16,595	67,580	67,580

Fund: I220 Materials ISF  
 Service Activity: Other General  
 Budget Unit: 4660 Special Services

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Furniture And Fixtures <5000	2262	0	0	11,500	11,500
Minor Equipment	2264	16,591	76,235	36,700	36,700
Education Conference And Seminars	2273	3,874	0	8,500	8,500
Travel Expense	2292	0	0	3,000	3,000
Gas And Diesel Fuel ISF	2301	0	0	0	0
Motorpool ISF	2303	85	39	124	124
<b>Total Services and Supplies</b>	<b>4,234,588</b>	<b>5,189,533</b>	<b>6,559,647</b>	<b>6,559,647</b>	<b>6,559,647</b>
Depreciation Expense	3611	190,053	184,176	227,041	227,041
Interfund Expense Administrative	3912	125,231	88,073	123,788	123,788
<b>Total Other Charges</b>	<b>315,284</b>	<b>272,249</b>	<b>350,829</b>	<b>350,829</b>	<b>350,829</b>
<b>Total Operating Expenses</b>	<b>5,223,460</b>	<b>6,243,769</b>	<b>7,758,684</b>	<b>7,758,684</b>	<b>7,758,684</b>
<b>Operating Income (Loss)</b>	<b>996,157</b>	<b>652,738</b>	<b>75,372</b>	<b>75,372</b>	<b>75,372</b>
	0	0	0	0	0
<b>Income Before Capital Contributions and Transfers</b>	<b>996,157</b>	<b>652,738</b>	<b>75,372</b>	<b>75,372</b>	<b>75,372</b>
<b>Transfers In/Out</b>					
Intrafund Cost Allocation Incr	5121	(252,450)	(255,301)	(342,064)	(342,064)
<b>Total Other Financing Uses</b>	<b>(252,450)</b>	<b>(255,301)</b>	<b>(342,064)</b>	<b>(342,064)</b>	<b>(342,064)</b>
<b>Total Transfers</b>	<b>(252,450)</b>	<b>(255,301)</b>	<b>(342,064)</b>	<b>(342,064)</b>	<b>(342,064)</b>
<b>Change in Net Position</b>	<b>743,707</b>	<b>397,437</b>	<b>(266,692)</b>	<b>(266,692)</b>	<b>(266,692)</b>
Net Position - Beginning Balance					
Net Position - Ending Balance					
<b>Capital Assets</b>					
Buildings And Improvements	4111	0	0	150,000	150,000
Equipment	4601	111,273	547,625	1,845,000	1,845,000
<b>Total Capital Assets</b>	<b>111,273</b>	<b>547,625</b>	<b>1,995,000</b>	<b>1,995,000</b>	<b>1,995,000</b>
<b>Total Capital Assets</b>	<b>111,273</b>	<b>547,625</b>	<b>1,995,000</b>	<b>1,995,000</b>	<b>1,995,000</b>

Fund: I230 Facilities ISF  
 Function: General  
 Activity: Property Management

**GSA Facilities and Materials - 4700**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	46,599,578	43,666,199	51,152,740	51,152,740
Total Revenues	42,469,131	42,840,398	45,764,609	45,764,609
<b>Net Income (Loss)</b>	<b>(4,130,447)</b>	<b>(825,802)</b>	<b>(5,388,131)</b>	<b>(5,388,131)</b>
Auth Positions	78		81	81
FTE Positions	78.0		81.0	81.0

**Budget Unit Description:**

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of seven ISF budget units and one General Fund budget unit (Capital Renewal). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment, and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4700 GSA Facilities and Materials

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Facilities ISF	9720	27,164,212	29,186,441	32,228,764
Other Interfund Revenue ISF	9728	10,814,528	13,041,259	13,164,019
Other Interfund Revenue	9729	187,415	117,711	142,440
Direct Charge Revenue	9730	138,180	178,926	183,205
<b>Total Charges for Services</b>		<b>38,304,336</b>	<b>42,524,337</b>	<b>45,718,428</b>
Miscellaneous Revenue	9790	48,850	6,552	1,000
<b>Total Miscellaneous Revenues</b>		<b>48,850</b>	<b>6,552</b>	<b>1,000</b>
<b>Total Operating Revenue</b>		<b>38,353,186</b>	<b>42,530,889</b>	<b>45,719,428</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	5,529,035	6,084,453	6,860,638
Extra Help	1102	3,536	3,352	15,500
Overtime	1105	356,680	374,837	344,645
Supplemental Payments	1106	345,011	441,719	453,300
Terminations	1107	110,127	59,975	71,111
Call Back Staffing	1108	139,696	143,666	135,267
Retirement Contribution	1121	924,160	966,252	901,196
OASDI Contribution	1122	400,152	434,804	560,591
FICA Medicare	1123	94,205	102,393	133,985
Safe Harbor	1124	0	123	0
Retiree Health Payment 1099	1128	15,250	15,750	16,440
457 Supplemental Retirement Plan	1130	106	101	1,698
Group Insurance	1141	1,024,857	1,136,458	1,359,863
Life Insurance For Department Heads And Management	1142	2,773	2,891	3,172
State Unemployment Insurance	1143	15,958	10,205	18,743
Management Disability Insurance	1144	18,355	20,045	23,269
Workers' Compensation Insurance	1165	496,680	368,284	383,150
401K Plan	1171	135,631	154,554	171,582
Salary And Employee Benefits Current Year Adj Increase	1991	124,724	125,812	145,374
Salary And Employee Benefits Current Year Adj Decrease	1992	(124,724)	(125,812)	(145,374)
<b>Total Salaries and Employee Benefits</b>		<b>9,612,212</b>	<b>10,319,862</b>	<b>11,454,150</b>
Clothing And Personal Supplies	2021	31,734	32,832	33,775

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4700 GSA Facilities and Materials

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Uniform Allowance	2022	0	0	0
Communications	2031	37,805	35,517	33,100
Voice Data ISF	2032	182,659	214,889	218,239
Radio Communications ISF	2033	5,266	6,599	14,418
Other Household Expense	2056	1,195	4,313	0
Hazardous Material Disposal	2057	30,891	32,619	33,475
Housekeeping Grounds ISF Charges	2058	18,396	38,997	18,948
General Insurance Allocation ISF	2071	137,109	305,232	256,764
Equipment Maintenance	2101	211,609	166,403	176,000
Equipment Maintenance Contracts	2102	2,232,052	2,311,882	2,414,072
Maintenance Supplies And Parts	2104	393,308	373,606	379,750
Building And Improvements Supplies And Parts	2111	851,149	1,004,740	857,707
Buildings And Improvements Maintenance	2112	564,532	165,897	285,218
Facilities And Materials Sq Ft Allocation ISF	2114	253,632	273,324	296,756
Facilities Projects ISF	2115	58,946	439,630	75,543
Other Maintenance ISF	2116	2,981	3,979	8,030
Memberships And Dues	2131	3,082	3,316	3,000
Cost Allocation Plan Charges	2158	371,332	431,122	463,215
Miscellaneous Expense	2159	108,777	94,856	68,627
Office Supplies	2161	7,523	9,881	7,500
Books And Publications	2163	0	1,347	1,000
Mail Center ISF	2164	16,471	14,868	14,863
Purchasing Charges ISF	2165	52,492	45,917	47,658
Graphics Charges ISF	2166	30,165	34,032	36,705
Copy Machine Chgs ISF	2167	4,011	3,605	4,131
Stores ISF	2168	156,736	132,620	14,018
Miscellaneous Office Expense	2179	2,556	2,472	2,403
Attorney Services	2185	26,261	8,769	45,385
Lab Services - Non Medical	2188	7,105	9,066	0
Temporary Help	2192	0	12,069	0
Software Maintenance Agreements	2194	100,037	60,061	115,132
Other Professional And Specialized Services Non ISF	2199	3,624,967	3,652,838	5,180,744
Employee Health Services	2201	3,882	3,008	16,057
Information Technology ISF	2202	16,514	18,217	29,390

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4700 GSA Facilities and Materials

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
County Geographical Information Systems Expense ISF	2203	922	1,014	1,823	1,823
Public Works ISF Charges	2205	253,808	188,724	4,251	4,251
Special Services ISF	2206	57,819	51,129	60,713	60,713
Rent And Leases Equipment Noncounty Owned	2231	15,669	23,989	23,800	23,800
Computer Equipment <5000	2261	24,867	34,981	52,000	52,000
Furniture And Fixtures <5000	2262	13,530	840	11,030	11,030
Minor Equipment	2264	92,997	93,682	86,015	86,015
Training ISF	2272	14,851	12,448	16,030	16,030
Education Conference And Seminars	2273	792	3,494	7,133	7,133
Private Vehicle Mileage	2291	2,578	849	0	0
Travel Expense	2292	1,309	4,903	5,410	5,410
Gas And Diesel Fuel ISF	2301	89,966	94,035	105,333	105,333
Transportation Charges ISF	2302	267,934	313,779	349,379	349,379
Motorpool ISF	2303	510	368	1,667	1,667
Transportation Work Order	2304	24,507	32,938	37,721	37,721
Transportation Charges ISF Non Uniform Guidance	2305	0	0	11,643	11,643
Utilities	2311	18,888,929	20,615,553	23,032,698	23,032,698
Sewage Treatment Costs	2314	26,231	27,132	25,000	25,000
<b>Total Services and Supplies</b>		<b>29,322,392</b>	<b>31,448,380</b>	<b>34,983,269</b>	<b>34,983,269</b>
Depreciation Expense	3611	565,728	556,429	666,618	666,618
Interfund Expense Administrative	3912	922,866	771,081	1,184,219	1,184,219
<b>Total Other Charges</b>		<b>1,488,594</b>	<b>1,327,511</b>	<b>1,850,837</b>	<b>1,850,837</b>
<b>Total Operating Expenses</b>		<b>40,423,197</b>	<b>43,095,752</b>	<b>48,288,256</b>	<b>48,288,256</b>
<b>Operating Income (Loss)</b>		<b>(2,070,012)</b>	<b>(564,863)</b>	<b>(2,568,828)</b>	<b>(2,568,828)</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	45,181	309,508	45,181	45,181
<b>Total Revenue from Use of Money and Property</b>		<b>45,181</b>	<b>309,508</b>	<b>45,181</b>	<b>45,181</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>45,181</b>	<b>309,508</b>	<b>45,181</b>	<b>45,181</b>
<b>Non-Operating Expense</b>					
Interest Long Term Revolving Credit Agreement	3412	9,545	42,766	12,218	12,218
Interest On Lease Purchase Payments	3451	0	0	0	0
<b>Total Other Charges</b>		<b>9,545</b>	<b>42,766</b>	<b>12,218</b>	<b>12,218</b>

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4700 GSA Facilities and Materials

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Total Non-Operating Expenses</b>	<b>9,545</b>	<b>42,766</b>	<b>12,218</b>	<b>12,218</b>
<b>Income Before Capital Contributions and Transfers</b>	<b>(2,034,376)</b>	<b>(298,121)</b>	<b>(2,535,865)</b>	<b>(2,535,865)</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(205,326)	(169,343)	(247,070)
Intrafund Cost Allocation Decr	5122	319,057	288,879	421,471
<b>Total Other Financing Uses</b>	<b>113,731</b>	<b>119,536</b>	<b>174,401</b>	<b>174,401</b>
Insurance Recoveries	9851	7,380	0	0
<b>Total Other Financing Sources</b>	<b>7,380</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>	<b>121,111</b>	<b>119,536</b>	<b>174,401</b>	<b>174,401</b>
<b>Change in Net Position</b>	<b>(1,913,265)</b>	<b>(178,585)</b>	<b>(2,361,464)</b>	<b>(2,361,464)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Retirement of Long Term Debt</b>				
Other Loan Payments Principal	3312	186,903	174,881	187,667
Debt Contra	3992	(186,903)	(174,881)	0
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>187,667</b>	<b>187,667</b>
<b>Total Retirement of Long Term Debt</b>	<b>0</b>	<b>0</b>	<b>187,667</b>	<b>187,667</b>
<b>Capital Assets</b>				
Buildings And Improvements	4111	0	0	500,000
Equipment	4601	0	647,217	2,339,000
<b>Total Capital Assets</b>	<b>0</b>	<b>647,217</b>	<b>2,839,000</b>	<b>2,839,000</b>
<b>Total Capital Assets</b>	<b>0</b>	<b>647,217</b>	<b>2,839,000</b>	<b>2,839,000</b>



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Fund: I230 Facilities ISF  
 Function: General  
 Activity: Property Management

**GSA Housekeeping and Grounds - 4720**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	10,208,886	9,326,235	10,831,464	10,831,464
Total Revenues	9,972,901	9,834,686	10,454,149	10,454,149
<b>Net Income (Loss)</b>	<b>(235,985)</b>	<b>508,451</b>	<b>(377,315)</b>	<b>(377,315)</b>
Auth Positions	49		49	49
FTE Positions	49.0		49.0	49.0

**Budget Unit Description:**

The Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4720 GSA Housekeeping and Grounds

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Housekeeping Grounds ISF	9723	9,086,871	9,519,623	10,191,762
Other Interfund Revenue ISF	9728	281,337	315,063	260,887
Other Interfund Revenue	9729	39,127	0	0
<b>Total Charges for Services</b>		<b>9,407,335</b>	<b>9,834,686</b>	<b>10,452,649</b>
Miscellaneous Revenue	9790	0	0	1,500
<b>Total Miscellaneous Revenues</b>		<b>0</b>	<b>0</b>	<b>1,500</b>
<b>Total Operating Revenue</b>		<b>9,407,335</b>	<b>9,834,686</b>	<b>10,454,149</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	1,829,250	1,896,046	2,290,777
Extra Help	1102	35,291	27,649	0
Overtime	1105	35,404	41,345	35,081
Supplemental Payments	1106	75,789	122,700	134,968
Terminations	1107	29,749	41,257	24,930
Call Back Staffing	1108	0	23	0
Retirement Contribution	1121	431,773	453,635	459,307
OASDI Contribution	1122	120,126	130,298	199,665
FICA Medicare	1123	28,608	30,881	46,828
Safe Harbor	1124	1,045	112	0
457 Supplemental Retirement Plan	1130	822	707	0
Group Insurance	1141	583,834	602,044	743,767
Life Insurance For Department Heads And Management	1142	1,644	1,700	1,793
State Unemployment Insurance	1143	4,866	3,054	5,696
Management Disability Insurance	1144	887	960	896
Workers' Compensation Insurance	1165	141,058	107,123	117,884
401K Plan	1171	22,747	29,802	40,726
Salary And Employee Benefits Current Year Adj Increase	1991	134,266	160,710	170,313
Salary And Employee Benefits Current Year Adj Decrease	1992	(134,266)	(160,710)	(170,313)
<b>Total Salaries and Employee Benefits</b>		<b>3,342,893</b>	<b>3,489,334</b>	<b>4,102,318</b>
Clothing And Personal Supplies	2021	11,033	16,108	15,542
Communications	2031	16,080	16,112	19,627
Voice Data ISF	2032	13,004	15,305	16,826

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4720 GSA Housekeeping and Grounds

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Janitorial Supplies	2054	196,128	215,300	200,786	200,786
Other Household Expense	2056	1,195,770	1,224,035	1,272,596	1,272,596
Housekeeping Grounds ISF Charges	2058	1,575	0	2,715	2,715
General Insurance Allocation ISF	2071	49,155	69,518	68,416	68,416
Equipment Maintenance	2101	1,567	1,515	19,400	19,400
Maintenance Supplies And Parts	2104	5,040	7,254	4,500	4,500
Building And Improvements Supplies And Parts	2111	72,437	44,921	101,000	101,000
Buildings And Improvements Maintenance	2112	168	0	0	0
Facilities And Materials Sq Ft Allocation ISF	2114	102,480	110,016	127,326	127,326
Facilities Projects ISF	2115	4,137	7,946	4,261	4,261
Other Maintenance ISF	2116	2,145	1,223	13,508	13,508
Memberships And Dues	2131	365	130	1,150	1,150
Cost Allocation Plan Charges	2158	149,559	175,356	177,198	177,198
Miscellaneous Expense	2159	5,419	4,160	2,050	2,050
Office Supplies	2161	2,197	1,267	4,700	4,700
Books And Publications	2163	0	0	100	100
Mail Center ISF	2164	25	15	7,631	7,631
Purchasing Charges ISF	2165	22,569	20,822	21,906	21,906
Graphics Charges ISF	2166	12,467	9,009	25,782	25,782
Copy Machine Chgs ISF	2167	293	1,088	391	391
Stores ISF	2168	84,308	100,896	104,027	104,027
Miscellaneous Office Expense	2179	583	534	500	500
Attorney Services	2185	0	1,482	4,000	4,000
Temporary Help	2192	50,308	22,097	70,000	70,000
Other Professional And Specialized Services Non ISF	2199	2,936,722	3,082,857	3,285,907	3,285,907
Employee Health Services	2201	10,172	5,973	13,092	13,092
Information Technology ISF	2202	8,406	8,967	15,745	15,745
Special Services ISF	2206	5,366	5,615	7,267	7,267
Rent And Leases Equipment Noncounty Owned	2231	0	739	0	0
Computer Equipment <5000	2261	1,206	13,812	7,500	7,500
Furniture And Fixtures <5000	2262	0	0	3,000	3,000
Minor Equipment	2264	16,820	8,084	9,100	9,100
Training ISF	2272	0	0	443	443
Education Conference And Seminars	2273	330	0	3,300	3,300
Private Vehicle Mileage	2291	252	0	0	0

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4720 GSA Housekeeping and Grounds

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Travel Expense	2292	282	0	0
Gas And Diesel Fuel ISF	2301	13,551	13,631	17,007
Transportation Charges ISF	2302	45,111	49,542	55,818
Motorpool ISF	2303	278	304	800
Transportation Work Order	2304	21,957	57,649	36,500
Transportation Charges ISF Non Uniform Guidance	2305	0	0	1,699
<b>Total Services and Supplies</b>		<b>5,059,266</b>	<b>5,313,283</b>	<b>5,743,116</b>
Depreciation Expense	3611	17,424	17,079	37,026
Interfund Expense Administrative	3912	590,194	448,793	613,695
<b>Total Other Charges</b>		<b>607,617</b>	<b>465,872</b>	<b>650,721</b>
<b>Total Operating Expenses</b>		<b>9,009,776</b>	<b>9,268,489</b>	<b>10,496,155</b>
<b>Operating Income (Loss)</b>		<b>397,558</b>	<b>566,197</b>	<b>(42,006)</b>
<b>Non-Operating Revenue</b>				
Capital Assets Gain Revenue	9821	13,938	0	0
<b>Total Other Financing Sources</b>		<b>13,938</b>	<b>0</b>	<b>0</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>13,938</b>	<b>0</b>	<b>0</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>411,496</b>	<b>566,197</b>	<b>(42,006)</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(48,117)	(51,618)	(75,309)
<b>Total Other Financing Uses</b>		<b>(48,117)</b>	<b>(51,618)</b>	<b>(75,309)</b>
Insurance Recoveries	9851	1,727	0	0
<b>Total Other Financing Sources</b>		<b>1,727</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>		<b>(46,390)</b>	<b>(51,618)</b>	<b>(75,309)</b>
<b>Change in Net Position</b>		<b>365,107</b>	<b>514,579</b>	<b>(117,315)</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Capital Assets</b>				
Equipment	4601	9,288	6,128	260,000

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4720 GSA Housekeeping and Grounds

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Total Capital Assets</b>	<b>9,288</b>	<b>6,128</b>	<b>260,000</b>	<b>260,000</b>
<b>Total Capital Assets</b>	<b>9,288</b>	<b>6,128</b>	<b>260,000</b>	<b>260,000</b>

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Fund: I230 Facilities ISF  
 Function: General  
 Activity: Property Management

**Facilities Projects - 4740**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	26,529,191	18,667,868	26,353,268	26,353,268
Total Revenues	26,438,603	18,429,469	26,240,856	26,240,856
<b>Net Income (Loss)</b>	<b>(90,588)</b>	<b>(238,399)</b>	<b>(112,412)</b>	<b>(112,412)</b>
Auth Positions	11		11	11
FTE Positions	11.0		11.0	11.0

Budget Unit Description:  
 Facilities Projects



Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4740 Facilities Projects

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Facilities Projects ISF	9726	23,635,631	18,223,723	25,932,690
Other Interfund Revenue ISF	9728	156,026	205,746	308,166
<b>Total Charges for Services</b>		<b>23,791,657</b>	<b>18,429,469</b>	<b>26,240,856</b>
<b>Total Operating Revenue</b>		<b>23,791,657</b>	<b>18,429,469</b>	<b>26,240,856</b>
<b>Operating Expenses</b>				
Regular Salaries	1101	813,675	864,641	993,750
Extra Help	1102	0	0	10,000
Overtime	1105	101	59	5,101
Supplemental Payments	1106	22,284	30,666	32,964
Terminations	1107	15,570	40,550	0
Retirement Contribution	1121	134,946	139,886	131,146
OASDI Contribution	1122	50,185	57,805	72,749
FICA Medicare	1123	11,737	13,554	17,537
Safe Harbor	1124	0	0	0
Retiree Health Payment 1099	1128	15,250	1,284	0
457 Supplemental Retirement Plan	1130	0	0	300
Group Insurance	1141	124,808	140,742	167,652
Life Insurance For Department Heads And Management	1142	322	334	363
State Unemployment Insurance	1143	2,012	1,305	2,500
Management Disability Insurance	1144	4,999	5,473	6,032
Workers' Compensation Insurance	1165	21,123	18,143	14,993
401K Plan	1171	16,646	20,516	21,180
<b>Total Salaries and Employee Benefits</b>		<b>1,233,658</b>	<b>1,334,959</b>	<b>1,476,267</b>
Clothing And Personal Supplies	2021	1,249	732	2,450
Uniform Allowance	2022	0	0	0
Communications	2031	4,549	4,310	4,800
Voice Data ISF	2032	18,113	19,360	20,211
General Insurance Allocation ISF	2071	7,372	16,194	15,998
Building And Improvements Supplies And Parts	2111	345,142	141,626	326,000
Buildings And Improvements Maintenance	2112	24,111	34,543	0
Facilities And Materials Sq Ft Allocation ISF	2114	37,800	40,368	43,755
Other Maintenance ISF	2116	272	161	3,915

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4740 Facilities Projects

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Cost Allocation Plan Charges	2158	159,168	140,020	161,532	161,532
Miscellaneous Expense	2159	104	395	250	250
Office Supplies	2161	1,277	428	2,250	2,250
Mail Center ISF	2164	6,840	7,098	7,606	7,606
Purchasing Charges ISF	2165	57,037	54,349	62,082	62,082
Graphics Charges ISF	2166	5,555	5,364	7,621	7,621
Copy Machine Chgs ISF	2167	2,302	2,295	2,787	2,787
Stores ISF	2168	182	78	597	597
Miscellaneous Office Expense	2179	51	0	0	0
Attorney Services	2185	4,356	15,314	12,175	12,175
Software Maintenance Agreements	2194	58,005	0	55,000	55,000
Other Professional And Specialized Services Non ISF	2199	21,126,787	16,463,072	23,600,000	23,600,000
Employee Health Services	2201	1,229	101	1,664	1,664
Information Technology ISF	2202	1,594	3,183	3,820	3,820
Special Services ISF	2206	1,446	874	3,319	3,319
Storage Charges ISF	2244	0	136	0	0
Computer Equipment <5000	2261	4,040	15,821	5,000	5,000
Furniture And Fixtures <5000	2262	0	0	0	0
Minor Equipment	2264	424	0	650	650
Training ISF	2272	50	0	89	89
Education Conference And Seminars	2273	129	843	2,500	2,500
Travel Expense	2292	0	0	500	500
Gas And Diesel Fuel ISF	2301	8,817	8,983	10,633	10,633
Transportation Charges ISF	2302	38,974	37,168	44,034	44,034
Motorpool ISF	2303	40	93	49	49
Transportation Charges ISF Non Uniform Guidance	2305	0	0	1,361	1,361
<b>Total Services and Supplies</b>		<b>21,917,014</b>	<b>17,012,909</b>	<b>24,402,648</b>	<b>24,402,648</b>
Interfund Expense Administrative	3912	271,155	252,081	375,261	375,261
<b>Total Other Charges</b>		<b>271,155</b>	<b>252,081</b>	<b>375,261</b>	<b>375,261</b>
<b>Total Operating Expenses</b>		<b>23,421,827</b>	<b>18,599,949</b>	<b>26,254,176</b>	<b>26,254,176</b>
<b>Operating Income (Loss)</b>		<b>369,830</b>	<b>(170,481)</b>	<b>(13,320)</b>	<b>(13,320)</b>
		0	0	0	0
<b>Income Before Capital Contributions and Transfers</b>		<b>369,830</b>	<b>(170,481)</b>	<b>(13,320)</b>	<b>(13,320)</b>

Fund: I230 Facilities ISF  
 Service Activity: Property Management  
 Budget Unit: 4740 Facilities Projects

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5

<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(65,614)	(67,918)	(99,092)
<b>Total Other Financing Uses</b>		<b>(65,614)</b>	<b>(67,918)</b>	<b>(99,092)</b>
<b>Total Transfers</b>		<b>(65,614)</b>	<b>(67,918)</b>	<b>(99,092)</b>
<b>Change in Net Position</b>		<b>304,216</b>	<b>(238,399)</b>	<b>(112,412)</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Fund: I300 Workers Compensation ISF  
 Function: General  
 Activity: Other General

**CEO Risk Administration - 1300**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	1,708,732	1,447,040	1,803,682	1,803,682
Total Revenues	1,708,732	1,441,093	1,803,682	1,803,682
<b>Net Income (Loss)</b>	<b>0</b>	<b>(5,947)</b>	<b>0</b>	<b>0</b>
Auth Positions	12		12	12
FTE Positions	12.0		12.0	12.0

Budget Unit Description:  
 CEO Risk Administration

Fund: I300 Workers Compensation ISF  
 Service Activity: Other General  
 Budget Unit: 1300 CEO Risk Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Other Charges For Services	9708	5,974	0	11,200
Other Interfund Revenue	9729	1,213,489	1,440,915	1,792,482
<b>Total Charges for Services</b>		<b>1,219,462</b>	<b>1,440,915</b>	<b>1,803,682</b>
Miscellaneous Prior Year Revenue	9741	56	177	0
<b>Total Miscellaneous Revenues</b>		<b>56</b>	<b>177</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>1,219,518</b>	<b>1,441,093</b>	<b>1,803,682</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	1,116,567	1,153,580	1,462,025
Extra Help	1102	0	2,982	0
Overtime	1105	105	0	0
Supplemental Payments	1106	31,071	49,110	39,723
Terminations	1107	36,452	37,488	56,709
Retirement Contribution	1121	175,074	180,123	252,234
OASDI Contribution	1122	66,628	73,970	91,615
FICA Medicare	1123	16,106	17,899	22,235
Retiree Health Payment 1099	1128	25,471	15,750	16,492
Group Insurance	1141	158,852	177,785	202,503
Life Insurance For Department Heads And Management	1142	409	438	540
State Unemployment Insurance	1143	2,730	1,743	0
Management Disability Insurance	1144	7,684	8,386	10,647
Workers' Compensation Insurance	1165	10,011	16,394	19,834
401K Plan	1171	30,220	29,443	44,300
Salary And Employee Benefits Current Year Adj Increase	1991	130,480	136,580	149,418
Salary And Employee Benefits Current Year Adj Decrease	1992	(8,025)	0	0
<b>Total Salaries and Employee Benefits</b>		<b>1,799,836</b>	<b>1,901,672</b>	<b>2,368,275</b>
Communications	2031	1,278	1,239	3,000
Voice Data ISF	2032	12,160	15,702	13,500
Hazardous Material Disposal	2057	0	5,846	0
General Insurance Allocation ISF	2071	14,159	53,449	80,500
Facilities And Materials Sq Ft Allocation ISF	2114	26,352	28,008	31,500
Facilities Projects ISF	2115	1,454	16,925	0

Fund: I300 Workers Compensation ISF  
 Service Activity: Other General  
 Budget Unit: 1300 CEO Risk Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Other Maintenance ISF	2116	0	914	1,000	1,000
Memberships And Dues	2131	1,061	750	2,500	2,500
Cost Allocation Plan Charges	2158	27,448	35,396	33,500	33,500
Miscellaneous Expense	2159	13,876	4,280	18,400	18,400
Office Supplies	2161	615	1,434	4,500	4,500
Printing And Binding Non ISF	2162	368	0	550	550
Books And Publications	2163	1,512	952	2,900	2,900
Mail Center ISF	2164	0	0	1,000	1,000
Purchasing Charges ISF	2165	3,825	1,671	2,000	2,000
Graphics Charges ISF	2166	17,241	24,492	19,000	19,000
Copy Machine Chgs ISF	2167	0	0	500	500
Stores ISF	2168	1,260	1,437	1,500	1,500
Miscellaneous Office Expense	2179	256	400	500	500
Software Maintenance Agreements	2194	1,287	2,652	2,500	2,500
Other Professional And Specialized Services Non ISF	2199	17,332	14,582	100,000	100,000
Employee Health Services	2201	0	0	1,000	1,000
Information Technology ISF	2202	27,150	21,199	29,000	29,000
Special Services ISF	2206	680	727	750	750
Storage Charges ISF	2244	0	0	500	500
Storage Charges Non ISF	2245	8,630	7,684	15,000	15,000
Computer Equipment <5000	2261	15,302	9,324	26,000	26,000
Furniture And Fixtures <5000	2262	0	0	6,000	6,000
Minor Equipment	2264	183	0	2,500	2,500
Training ISF	2272	0	0	100	100
Education Conference And Seminars	2273	3,260	3,640	12,500	12,500
Private Vehicle Mileage	2291	548	1,006	3,000	3,000
Travel Expense	2292	3,885	6,440	7,500	7,500
Transportation Expense	2299	0	0	550	550
Motorpool ISF	2303	0	88	100	100
<b>Total Services and Supplies</b>	<b>201,123</b>	<b>260,237</b>	<b>423,350</b>	<b>423,350</b>	<b>423,350</b>
Interfund Expense Administrative	3912	294,240	297,130	324,300	324,300
<b>Total Other Charges</b>	<b>294,240</b>	<b>297,130</b>	<b>324,300</b>	<b>324,300</b>	<b>324,300</b>
<b>Total Operating Expenses</b>	<b>2,295,199</b>	<b>2,459,039</b>	<b>3,115,925</b>	<b>3,115,925</b>	<b>3,115,925</b>
<b>Operating Income (Loss)</b>	<b>(1,075,681)</b>	<b>(1,017,946)</b>	<b>(1,312,243)</b>	<b>(1,312,243)</b>	<b>(1,312,243)</b>

Fund: I300 Workers Compensation ISF  
 Service Activity: Other General  
 Budget Unit: 1300 CEO Risk Administration

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
	0	0	0	0
<b>Income Before Capital Contributions and Transfers</b>	<b>(1,075,681)</b>	<b>(1,017,946)</b>	<b>(1,312,243)</b>	<b>(1,312,243)</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Decr	5122	1,075,681	1,011,999	1,312,243
<b>Total Other Financing Uses</b>	<b>1,075,681</b>	<b>1,011,999</b>	<b>1,312,243</b>	<b>1,312,243</b>
<b>Total Transfers</b>	<b>1,075,681</b>	<b>1,011,999</b>	<b>1,312,243</b>	<b>1,312,243</b>
<b>Change in Net Position</b>	<b>0</b>	<b>(5,947)</b>	<b>0</b>	<b>0</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Fund: I300 Workers Compensation ISF  
 Function: General  
 Activity: Other General

**CEO Workers Compensation - 1310**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	46,431,828	31,304,347	47,284,043	47,284,043
Total Revenues	46,592,000	52,289,963	50,160,000	50,160,000
<b>Net Income (Loss)</b>	<b>160,172</b>	<b>20,985,616</b>	<b>2,875,957</b>	<b>2,875,957</b>

Budget Unit Description:  
 CEO Workers Compensation



Fund: I300 Workers Compensation ISF  
 Service Activity: Other General  
 Budget Unit: 1310 CEO Workers Compensation

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Workers Comp Ins	9719	44,570,617	46,677,109	46,529,000
<b>Total Charges for Services</b>		<b>44,570,617</b>	<b>46,677,109</b>	<b>46,529,000</b>
<b>Total Operating Revenue</b>		<b>44,570,617</b>	<b>46,677,109</b>	<b>46,529,000</b>
<b>Operating Expenses</b>				
Worker Compensation Ultimate Loss Expense	2073	24,342,475	26,320,944	41,076,000
Insurance Recoveries From Claims And Litigation	2079	(116,533)	(241,410)	0
Cost Allocation Plan Charges	2158	155,157	119,084	138,500
Purchasing Charges ISF	2165	8,251	9,230	2,000
Attorney Services	2185	202,652	188,758	250,000
Professional Medical Services	2197	0	4,498	0
Other Professional And Specialized Services Non ISF	2199	3,512,334	3,890,675	4,505,300
Travel Expense	2292	0	568	0
<b>Total Services and Supplies</b>		<b>28,104,336</b>	<b>30,292,348</b>	<b>45,971,800</b>
<b>Total Operating Expenses</b>		<b>28,104,336</b>	<b>30,292,348</b>	<b>45,971,800</b>
<b>Operating Income (Loss)</b>		<b>16,466,281</b>	<b>16,384,760</b>	<b>557,200</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	727,306	5,550,095	3,631,000
<b>Total Revenue from Use of Money and Property</b>		<b>727,306</b>	<b>5,550,095</b>	<b>3,631,000</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>727,306</b>	<b>5,550,095</b>	<b>3,631,000</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>17,193,587</b>	<b>21,934,856</b>	<b>4,188,200</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(1,075,681)	(1,011,999)	(1,312,243)
<b>Total Other Financing Uses</b>		<b>(1,075,681)</b>	<b>(1,011,999)</b>	<b>(1,312,243)</b>
Insurance Recoveries	9851	128,190	62,759	0
<b>Total Other Financing Sources</b>		<b>128,190</b>	<b>62,759</b>	<b>0</b>
<b>Total Transfers</b>		<b>(947,491)</b>	<b>(949,240)</b>	<b>(1,312,243)</b>

Fund: I300 Workers Compensation ISF  
 Service Activity: Other General  
 Budget Unit: 1310 CEO Workers Compensation

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Change in Net Position</b>	<b>16,246,096</b>	<b>20,985,616</b>	<b>2,875,957</b>	<b>2,875,957</b>

Net Position - Beginning Balance

Net Position - Ending Balance

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Fund: I320 Liability And Personal Property Insurance  
 Function: General  
 Activity: Other General

**CEO Liability Insurance - 1320**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	28,830,253	15,184,735	30,257,234	30,257,234
Total Revenues	30,999,200	31,762,202	31,731,700	31,731,700
<b>Net Income (Loss)</b>	<b>2,168,947</b>	<b>16,577,467</b>	<b>1,474,466</b>	<b>1,474,466</b>

Budget Unit Description:  
 CEO Liability Insurance

Fund: 1320 Liability And Personal Property Insurance I  
 Service Activity: Other General  
 Budget Unit: 1320 CEO Liability Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Liability Insurance	9718	13,947,049	30,821,286	30,917,800
Cost Allocation Plan Revenue	9731	37,948	11,914	0
<b>Total Charges for Services</b>		<b>13,984,997</b>	<b>30,833,200</b>	<b>30,917,800</b>
Miscellaneous Prior Year Revenue	9741	10,010	0	0
Miscellaneous Revenue	9790	6,802	6,404	0
<b>Total Miscellaneous Revenues</b>		<b>16,812</b>	<b>6,404</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>14,001,809</b>	<b>30,839,604</b>	<b>30,917,800</b>
<b>Operating Expenses</b>				
Insurance	2072	11,824,440	7,744,173	16,064,675
General Liability Ultimate Loss Expense 1099	2074	5,270,269	3,517,914	12,058,000
General Liability Ultimate Loss Expense	2075	1,676,760	1,616,441	0
General Liability Attorney Client 1099	2076	904,809	1,540,000	0
Insurance Recoveries From Claims And Litigation	2079	(397,008)	(814,041)	0
Cost Allocation Plan Charges	2158	0	0	169,300
Mail Center ISF	2164	0	10	0
Purchasing Charges ISF	2165	10,278	10,472	11,600
Graphics Charges ISF	2166	0	37	0
Other Professional And Specialized Services Non ISF	2199	37,438	45,099	80,500
<b>Total Services and Supplies</b>		<b>19,326,985</b>	<b>13,660,105</b>	<b>28,384,075</b>
Judgments	3511	884	419	3,000
Interfund Expense Administrative	3912	1,213,489	1,424,211	1,770,159
<b>Total Other Charges</b>		<b>1,214,373</b>	<b>1,424,630</b>	<b>1,773,159</b>
<b>Total Operating Expenses</b>		<b>20,541,357</b>	<b>15,084,735</b>	<b>30,157,234</b>
<b>Operating Income (Loss)</b>		<b>(6,539,549)</b>	<b>15,754,869</b>	<b>760,566</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	109,281	922,598	813,900
<b>Total Revenue from Use of Money and Property</b>		<b>109,281</b>	<b>922,598</b>	<b>813,900</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>109,281</b>	<b>922,598</b>	<b>813,900</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>(6,430,268)</b>	<b>16,677,467</b>	<b>1,574,466</b>

Fund: 1320 Liability And Personal Property Insurance I  
 Service Activity: Other General  
 Budget Unit: 1320 CEO Liability Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Transfers In/Out</b>				
Transfers Out To Other Funds	5111	(100,000)	(100,000)	(100,000)
<b>Total Other Financing Uses</b>		<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>
Insurance Recoveries	9851	5,010,704	0	0
<b>Total Other Financing Sources</b>		<b>5,010,704</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>		<b>4,910,704</b>	<b>(100,000)</b>	<b>(100,000)</b>
<b>Change in Net Position</b>		<b>(1,519,564)</b>	<b>16,577,467</b>	<b>1,474,466</b>

Net Position - Beginning Balance

Net Position - Ending Balance

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Fund: I400 Personnel Services ISF  
 Function: General  
 Activity: Other General

**Human Resource Personnel Services ISF - 1400**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	731,700	659,705	700,926	700,926
Total Revenues	731,700	659,706	700,926	700,926
<b>Net Income (Loss)</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
Auth Positions	2		2	2
FTE Positions	2.0		2.0	2.0

**Budget Unit Description:**

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.



Fund: I400 Personnel Services ISF  
 Service Activity: Other General  
 Budget Unit: 1400 Human Resource Personnel Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Personnel Services	9471	449,045	507,042	559,025
Other Interfund Revenue ISF	9728	61,157	145,771	140,401
<b>Total Charges for Services</b>		<b>510,202</b>	<b>652,813</b>	<b>699,426</b>
Miscellaneous Revenue	9790	15	990	0
<b>Total Miscellaneous Revenues</b>		<b>15</b>	<b>990</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>510,217</b>	<b>653,804</b>	<b>699,426</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	144,693	186,688	210,213
Supplemental Payments	1106	6,218	10,100	8,693
Terminations	1107	15,829	13,906	15,000
Retirement Contribution	1121	24,159	28,649	33,403
OASDI Contribution	1122	9,714	12,896	13,448
FICA Medicare	1123	2,272	3,016	3,146
Group Insurance	1141	19,449	25,915	25,990
Life Insurance For Department Heads And Management	1142	59	81	90
State Unemployment Insurance	1143	356	283	0
Management Disability Insurance	1144	997	1,328	1,446
Workers' Compensation Insurance	1165	2,048	1,998	1,965
401K Plan	1171	3,915	5,686	6,117
<b>Total Salaries and Employee Benefits</b>		<b>229,709</b>	<b>290,546</b>	<b>319,511</b>
Voice Data ISF	2032	2,264	2,678	2,329
General Insurance Allocation ISF	2071	1,185	2,624	2,591
Facilities And Materials Sq Ft Allocation ISF	2114	6,240	6,624	7,373
Memberships And Dues	2131	0	676	1,000
Cost Allocation Plan Charges	2158	5,484	5,910	7,976
Miscellaneous Expense	2159	14	75	2,000
Office Supplies	2161	93	275	1,000
Books And Publications	2163	0	0	1,000
Mail Center ISF	2164	2,027	6,556	5,000
Purchasing Charges ISF	2165	1,542	1,353	1,312
Graphics Charges ISF	2166	2,769	4,654	5,000
Stores ISF	2168	70	262	100

Fund: I400 Personnel Services ISF  
 Service Activity: Other General  
 Budget Unit: 1400 Human Resource Personnel Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Miscellaneous Office Expense	2179	226	0	200
Attorney Services	2185	25,504	27,980	35,000
Marketing And Advertising	2193	0	45	3,200
Software Maintenance Agreements	2194	221	590	1,000
Other Medical Services	2195	0	11,639	20,000
Other Professional And Specialized Services Non ISF	2199	140,279	193,255	178,500
Information Technology ISF	2202	12,531	14,176	12,395
Special Services ISF	2206	5	1,424	100
Computer Equipment <5000	2261	2,743	0	2,500
Furniture And Fixtures <5000	2262	0	0	500
Education Conference And Seminars	2273	0	600	4,000
Private Vehicle Mileage	2291	74	0	500
Travel Expense	2292	2,650	4,891	5,000
<b>Total Services and Supplies</b>		<b>205,921</b>	<b>286,287</b>	<b>299,576</b>
Interfund Expense Administrative	3912	75,531	82,872	81,839
<b>Total Other Charges</b>		<b>75,531</b>	<b>82,872</b>	<b>81,839</b>
<b>Total Operating Expenses</b>		<b>511,161</b>	<b>659,705</b>	<b>700,926</b>
<b>Operating Income (Loss)</b>		<b>(944)</b>	<b>(5,901)</b>	<b>(1,500)</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	944	5,902	1,500
<b>Total Revenue from Use of Money and Property</b>		<b>944</b>	<b>5,902</b>	<b>1,500</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>944</b>	<b>5,902</b>	<b>1,500</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>0</b>	<b>1</b>	<b>0</b>
<b>Transfers In/Out</b>				
		0	0	0
<b>Total Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Change in Net Position</b>		<b>0</b>	<b>1</b>	<b>0</b>

Net Position - Beginning Balance

Net Position - Ending Balance

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Fund: I410 Unemployment Insurance ISF  
 Function: General  
 Activity: Other General

**Personnel Unemployment Insurance Benefit - 1410**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	1,420,000	573,532	1,115,995	1,115,995
Total Revenues	1,420,000	1,479,467	15,000	15,000
<b>Net Income (Loss)</b>	<b>0</b>	<b>905,935</b>	<b>(1,100,995)</b>	<b>(1,100,995)</b>

**Budget Unit Description:**

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to department's payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

Fund: I410 Unemployment Insurance ISF  
 Service Activity: Other General  
 Budget Unit: 1410 Personnel Unemployment Insurance Bene

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Unemployment Ins	9725	2,198,636	1,404,085	0
<b>Total Charges for Services</b>		<b>2,198,636</b>	<b>1,404,085</b>	<b>0</b>
<b>Total Operating Revenue</b>		<b>2,198,636</b>	<b>1,404,085</b>	<b>0</b>
<b>Operating Expenses</b>				
Insurance	2072	626,764	554,230	1,100,000
Cost Allocation Plan Charges	2158	3,832	7,316	2,975
Purchasing Charges ISF	2165	50	48	52
Other Professional And Specialized Services Non ISF	2199	7,254	7,969	8,500
<b>Total Services and Supplies</b>		<b>637,899</b>	<b>569,564</b>	<b>1,111,527</b>
Interfund Expense Administrative	3912	3,777	3,968	4,468
<b>Total Other Charges</b>		<b>3,777</b>	<b>3,968</b>	<b>4,468</b>
<b>Total Operating Expenses</b>		<b>641,676</b>	<b>573,532</b>	<b>1,115,995</b>
<b>Operating Income (Loss)</b>		<b>1,556,960</b>	<b>830,553</b>	<b>(1,115,995)</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	6,698	75,382	15,000
<b>Total Revenue from Use of Money and Property</b>		<b>6,698</b>	<b>75,382</b>	<b>15,000</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>6,698</b>	<b>75,382</b>	<b>15,000</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>1,563,658</b>	<b>905,935</b>	<b>(1,100,995)</b>
<b>Transfers In/Out</b>				
		0	0	0
<b>Total Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Change in Net Position</b>		<b>1,563,658</b>	<b>905,935</b>	<b>(1,100,995)</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Fund: I420 Medical Insurance ISF  
 Function: General  
 Activity: Other General

**Personnel Medical Insurance - 1420**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	16,599,100	16,858,129	17,354,280	17,354,280
Total Revenues	16,078,400	16,497,015	16,321,236	16,321,236
<b>Net Income (Loss)</b>	<b>(520,700)</b>	<b>(361,115)</b>	<b>(1,033,044)</b>	<b>(1,033,044)</b>
Auth Positions	17		17	17
FTE Positions	16.0		16.0	16.0

**Budget Unit Description:**

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, Group Life Insurance, Group Disability Benefit programs, Employee Emergency Assistance Program, Retiree Health Insurance and Supplemental Benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

Fund: I420 Medical Insurance ISF  
 Service Activity: Other General  
 Budget Unit: 1420 Personnel Medical Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
<b>Operating Revenue</b>					
Forfeitures And Penalties	8831	0	0	118,024	118,024
<b>Total Fines Forfeitures and Penalties</b>		<b>0</b>	<b>0</b>	<b>118,024</b>	<b>118,024</b>
Federal Aid COVID-19	9352	0	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Administrative Services Fees	9705	116,575	117,611	120,000	120,000
Opt Out Revenue	9709	0	12,516,137	3,328,800	3,328,800
Other Interfund Revenue ISF	9728	137,219	93,651	89,412	89,412
Cost Allocation Plan Revenue	9731	0	0	0	0
<b>Total Charges for Services</b>		<b>253,794</b>	<b>12,727,399</b>	<b>3,538,212</b>	<b>3,538,212</b>
Opt Out Revenue	9772	14,125,975	3,494,027	0	0
Cash Overage	9789	118	90	0	0
Miscellaneous Revenue	9790	379,642	92,672	55,000	55,000
<b>Total Miscellaneous Revenues</b>		<b>14,505,734</b>	<b>3,586,790</b>	<b>55,000</b>	<b>55,000</b>
<b>Total Operating Revenue</b>		<b>14,759,528</b>	<b>16,314,189</b>	<b>3,711,236</b>	<b>3,711,236</b>

<b>Operating Expenses</b>					
Regular Salaries	1101	1,578,182	1,713,049	1,889,459	1,889,459
Extra Help	1102	48,625	21,827	35,880	35,880
Supplemental Payments	1106	49,870	70,977	58,301	58,301
Terminations	1107	78,593	75,782	137,000	137,000
Retirement Contribution	1121	236,418	253,743	287,516	287,516
OASDI Contribution	1122	94,473	106,255	115,405	115,405
FICA Medicare	1123	24,093	26,233	28,312	28,312
Safe Harbor	1124	6,620	435	1,887	1,887
Retiree Health Payment 1099	1128	36,786	39,545	34,892	34,892
457 Supplemental Retirement Plan	1130	1,372	655	1,000	1,000
Group Insurance	1141	229,224	253,218	263,385	263,385
Life Insurance For Department Heads And Management	1142	629	667	765	765
State Unemployment Insurance	1143	3,951	2,533	0	0
Management Disability Insurance	1144	11,032	12,292	13,483	13,483
Workers' Compensation Insurance	1165	22,126	17,920	19,416	19,416
401K Plan	1171	44,458	49,774	54,545	54,545
Salary And Employee Benefits Current Year Adj Increase	1991	35,826	27,784	26,435	26,435

Fund: I420 Medical Insurance ISF  
 Service Activity: Other General  
 Budget Unit: 1420 Personnel Medical Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Salary And Employee Benefits Current Year Adj Decrease	1992	(35,826)	(27,784)	(26,435)	(26,435)
<b>Total Salaries and Employee Benefits</b>		<b>2,466,452</b>	<b>2,644,906</b>	<b>2,941,246</b>	<b>2,941,246</b>
Voice Data ISF	2032	16,991	21,185	18,056	18,056
Radio Communications ISF	2033	5,040	5,040	1,665	1,665
General Insurance Allocation ISF	2071	8,571	19,027	19,856	19,856
Medical Premium Subsidy Opt Out	2081	11,131,585	12,820,959	12,740,000	12,740,000
Other Medical Premium Subsidy	2082	(114,969)	(20,135)	0	0
Facilities And Materials Sq Ft Allocation ISF	2114	38,028	40,464	44,972	44,972
Facilities Projects ISF	2115	0	2,022	0	0
Other Maintenance ISF	2116	161	1,254	500	500
Memberships And Dues	2131	1,693	1,248	2,900	2,900
Cash Shortage	2156	22	36	100	100
Cost Allocation Plan Charges	2158	101,252	93,935	135,997	135,997
Miscellaneous Expense	2159	107,175	184,539	250,000	250,000
Office Supplies	2161	1,560	1,568	5,000	5,000
Printing And Binding Non ISF	2162	0	0	500	500
Books And Publications	2163	1,551	0	2,000	2,000
Mail Center ISF	2164	14,852	12,959	17,430	17,430
Purchasing Charges ISF	2165	2,431	2,000	2,163	2,163
Graphics Charges ISF	2166	35,738	36,355	55,200	55,200
Copy Machine Chgs ISF	2167	434	494	1,620	1,620
Stores ISF	2168	418	668	1,000	1,000
Postage And Special Delivery	2169	0	0	500	500
Miscellaneous Office Expense	2179	921	1,071	2,100	2,100
Attorney Services	2185	4,054	4,261	11,000	11,000
Temporary Help	2192	0	0	2,000	2,000
Marketing And Advertising	2193	2,247	3,516	2,500	2,500
Software Maintenance Agreements	2194	102,927	99,167	101,300	101,300
Other Medical Services	2195	13,601	36,156	0	0
Other Professional And Specialized Services Non ISF	2199	85,352	94,850	195,200	195,200
Employee Health Services	2201	0	0	0	0
Information Technology ISF	2202	175,162	177,421	164,199	164,199
Special Services ISF	2206	183	582	2,300	2,300
Building Leases And Rentals Noncounty Owned	2241	0	34,992	0	0



Fund: I420 Medical Insurance ISF  
 Service Activity: Other General  
 Budget Unit: 1420 Personnel Medical Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Storage Charges ISF	2244	330	310	359	359
Long Term Lease Other Rent	2249	6,415	0	6,608	6,608
Computer Equipment <5000	2261	10,548	16,902	8,000	8,000
Furniture And Fixtures <5000	2262	0	0	12,500	12,500
Minor Equipment	2264	0	0	500	500
Training ISF	2272	0	0	200	200
Education Conference And Seminars	2273	2,049	5,632	7,000	7,000
Private Vehicle Mileage	2291	14	459	1,300	1,300
Travel Expense	2292	0	4,416	8,000	8,000
<b>Total Services and Supplies</b>		<b>11,756,335</b>	<b>13,703,352</b>	<b>13,824,525</b>	<b>13,824,525</b>
Depreciation Expense	3611	56,874	(38,058)	15,000	15,000
Interfund Expense Administrative	3912	430,939	519,351	511,074	511,074
<b>Total Other Charges</b>		<b>487,813</b>	<b>481,293</b>	<b>526,074</b>	<b>526,074</b>
<b>Total Operating Expenses</b>		<b>14,710,600</b>	<b>16,829,551</b>	<b>17,291,845</b>	<b>17,291,845</b>
<b>Operating Income (Loss)</b>		<b>48,927</b>	<b>(515,362)</b>	<b>(13,580,609)</b>	<b>(13,580,609)</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	20,393	152,826	80,000	80,000
<b>Total Revenue from Use of Money and Property</b>		<b>20,393</b>	<b>152,826</b>	<b>80,000</b>	<b>80,000</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>20,393</b>	<b>152,826</b>	<b>80,000</b>	<b>80,000</b>
<b>Non-Operating Expense</b>					
Interest On Lease	3456	26	0	60	60
<b>Total Other Charges</b>		<b>26</b>	<b>0</b>	<b>60</b>	<b>60</b>
<b>Total Non-Operating Expenses</b>		<b>26</b>	<b>0</b>	<b>60</b>	<b>60</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>69,295</b>	<b>(362,537)</b>	<b>(13,500,669)</b>	<b>(13,500,669)</b>
<b>Transfers In/Out</b>					
Transfers In From Other Funds	9831	30,000	30,000	12,530,000	12,530,000
<b>Total Other Financing Sources</b>		<b>30,000</b>	<b>30,000</b>	<b>12,530,000</b>	<b>12,530,000</b>
<b>Total Transfers</b>		<b>30,000</b>	<b>30,000</b>	<b>12,530,000</b>	<b>12,530,000</b>
<b>Change in Net Position</b>		<b>99,295</b>	<b>(332,537)</b>	<b>(970,669)</b>	<b>(970,669)</b>

Fund: I420 Medical Insurance ISF  
 Service Activity: Other General  
 Budget Unit: 1420 Personnel Medical Insurance

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5

Net Position - Ending Balance

Retirement of Long Term Debt				
Lease Principal	3316	28,551	0	29,375
Debt Contra	3992	(28,551)	0	0
<b>Total Other Charges</b>		<b>0</b>	<b>0</b>	<b>29,375</b>
<b>Total Retirement of Long Term Debt</b>		<b>0</b>	<b>0</b>	<b>29,375</b>
Capital Assets				
Computer Software	4701	0	28,578	33,000
<b>Total Capital Assets</b>		<b>0</b>	<b>28,578</b>	<b>33,000</b>
<b>Total Capital Assets</b>		<b>0</b>	<b>28,578</b>	<b>33,000</b>

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Fund: I430 Employee Benefits Miscellaneous ISF  
 Function: General  
 Activity: Other General

**Wage Supplement - 1430**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	61,000	37,657	60,883	60,883
Total Revenues	60,500	61,978	61,000	61,000
<b>Net Income (Loss)</b>	<b>(500)</b>	<b>24,321</b>	<b>117</b>	<b>117</b>

**Budget Unit Description:**

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

Fund: I430 Employee Benefits Miscellaneous ISF  
 Service Activity: Other General  
 Budget Unit: 1430 Wage Supplement

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Insurance Premiums Internal	9717	58,799	59,649	60,000
<b>Total Charges for Services</b>		<b>58,799</b>	<b>59,649</b>	<b>60,000</b>
<b>Total Operating Revenue</b>		<b>58,799</b>	<b>59,649</b>	<b>60,000</b>
<b>Operating Expenses</b>				
Cost Allocation Plan Charges	2158	293	255	254
Miscellaneous Expense	2159	35,609	26,812	50,000
Mail Center ISF	2164	0	0	100
<b>Total Services and Supplies</b>		<b>35,902</b>	<b>27,067</b>	<b>50,354</b>
Interfund Expense Administrative	3912	14,729	10,590	10,529
<b>Total Other Charges</b>		<b>14,729</b>	<b>10,590</b>	<b>10,529</b>
<b>Total Operating Expenses</b>		<b>50,631</b>	<b>37,657</b>	<b>60,883</b>
<b>Operating Income (Loss)</b>		<b>8,168</b>	<b>21,992</b>	<b>(883)</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	279	2,329	1,000
<b>Total Revenue from Use of Money and Property</b>		<b>279</b>	<b>2,329</b>	<b>1,000</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>279</b>	<b>2,329</b>	<b>1,000</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>8,447</b>	<b>24,321</b>	<b>117</b>
<b>Transfers In/Out</b>				
		0	0	0
<b>Total Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Change in Net Position</b>		<b>8,447</b>	<b>24,321</b>	<b>117</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Fund: I500 Information Systems ISF  
 Function: General  
 Activity: Other General

**Information Technology Services Department - 4800**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	49,527,444	39,070,871	49,224,631	49,224,631
Total Revenues	49,749,074	40,389,253	49,224,631	49,224,631
<b>Net Income (Loss)</b>	<b>221,630</b>	<b>1,318,382</b>	<b>0</b>	<b>0</b>
Auth Positions	148		151	151
FTE Positions	148.0		151.0	151.0

**Budget Unit Description:**

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of seven units: Administrative and Fiscal Services, Application Services, Enterprise Services, Geographic Information System Services, Health Care Agency Services, Public Safety Services, and Technical Services. The mission of the Information Technology Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the Information Technology Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.

Fund: I500 Information Systems ISF  
 Service Activity: Other General  
 Budget Unit: 4800 Information Technology Services Department

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
State Other	9252	0	1,250	0
<b>Total Intergovernmental Revenues</b>		<b>0</b>	<b>1,250</b>	<b>0</b>
Information Services ISF	9712	29,843,286	32,913,287	40,020,910
Other Interfund Revenue	9729	4,412,180	6,390,252	3,022,287
Cost Allocation Plan Revenue	9731	97,553	2,721	0
Internal Lease Recovery Revenue	9732	34,343	0	0
<b>Total Charges for Services</b>		<b>34,387,361</b>	<b>39,306,259</b>	<b>43,043,197</b>
Miscellaneous Revenue	9790	0	0	5,368,434
<b>Total Miscellaneous Revenues</b>		<b>0</b>	<b>0</b>	<b>5,368,434</b>
<b>Total Operating Revenue</b>		<b>34,387,361</b>	<b>39,307,509</b>	<b>48,411,631</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	12,869,346	14,017,102	17,342,907
Extra Help	1102	41,835	53,318	0
Overtime	1105	191,270	159,067	200,500
Supplemental Payments	1106	574,820	745,075	460,038
Terminations	1107	632,410	419,758	190,000
Call Back Staffing	1108	14,906	23,179	105,000
Retirement Contribution	1121	2,572,556	2,711,244	3,429,523
OASDI Contribution	1122	840,565	893,664	1,040,465
FICA Medicare	1123	205,774	219,374	258,235
Safe Harbor	1124	132	667	0
Retiree Health Payment 1099	1128	81,196	56,298	0
457 Supplemental Retirement Plan	1130	639	1,137	0
Group Insurance	1141	1,731,879	1,908,822	2,299,776
Life Insurance For Department Heads And Management	1142	4,779	4,898	6,058
State Unemployment Insurance	1143	34,130	21,570	42,730
Management Disability Insurance	1144	29,853	33,292	42,997
Workers' Compensation Insurance	1165	177,688	147,009	315,690
401K Plan	1171	258,691	299,409	148,882
Salary And Employee Benefits Current Year Adj Increase	1991	289,179	321,473	454,236
<b>Total Salaries and Employee Benefits</b>		<b>20,551,649</b>	<b>22,036,355</b>	<b>26,337,037</b>
Clothing And Personal Supplies	2021	6,085	3,358	6,785

Fund: I500 Information Systems ISF  
 Service Activity: Other General  
 Budget Unit: 4800 Information Technology Services Department

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Uniform Allowance	2022	1,106	1,106	1,500	1,500
Communications	2031	51,220	47,144	59,500	59,500
Janitorial Services Non ISF	2055	0	0	63,000	63,000
General Insurance Allocation ISF	2071	89,692	187,699	148,000	148,000
Equipment Maintenance Contracts	2102	395,789	502,456	725,417	725,417
Facilities And Materials Sq Ft Allocation ISF	2114	316,140	354,621	333,700	333,700
Facilities Projects ISF	2115	0	31,356	0	0
Other Maintenance ISF	2116	8,495	21,147	15,000	15,000
Memberships And Dues	2131	2,515	1,436	2,700	2,700
Cost Allocation Plan Charges	2158	375,958	340,155	441,650	441,650
Miscellaneous Expense	2159	1,458	3,496	7,000	7,000
Office Supplies	2161	885	2,980	7,325	7,325
Books And Publications	2163	49	0	0	0
Mail Center ISF	2164	14,174	14,853	14,325	14,325
Purchasing Charges ISF	2165	48,525	47,450	41,270	41,270
Graphics Charges ISF	2166	129	2,998	530	530
Copy Machine Chgs ISF	2167	2,708	4,555	3,100	3,100
Stores ISF	2168	1,384	1,634	2,000	2,000
Miscellaneous Office Expense	2179	10,176	3,452	111,300	111,300
Attorney Services	2185	32,244	40,856	50,250	50,250
Marketing And Advertising	2193	130	3,061	500	500
Software Maintenance Agreements	2194	7,236,533	7,403,197	4,382,335	4,382,335
Other Professional And Specialized Services Non ISF	2199	3,746,284	4,461,624	7,267,258	7,267,258
Employee Health Services	2201	5,130	3,815	343,400	343,400
Special Services ISF	2206	4,554	5,937	5,100	5,100
Software Subscriptions Non ISF	2236	0	(78,369)	0	0
Building Leases And Rentals Noncounty Owned	2241	0	0	150	150
Storage Charges ISF	2244	171	171	500	500
Computer Equipment <5000	2261	91,706	97,879	189,300	189,300
Furniture And Fixtures <5000	2262	0	17,067	26,170	26,170
Minor Equipment	2264	13,837	55,068	21,000	21,000
Training ISF	2272	0	2,399	0	0
Education Conference And Seminars	2273	8,810	11,422	75,000	75,000
Private Vehicle Mileage	2291	8,732	9,267	25,950	25,950
Travel Expense	2292	3,481	16,345	33,300	33,300



Fund: I500 Information Systems ISF  
 Service Activity: Other General  
 Budget Unit: 4800 Information Technology Services Department

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
Motorpool ISF	2303	1,808	1,359	2,050	2,050
Utilities	2311	45,394	51,215	58,000	58,000
Services And Supplies Current Year Adj Increase	2991	1,609	2,983	2,000	2,000
Capitalized Services And Supplies Decrease	2994	(4,097,983)	(3,423,325)	(622,068)	(622,068)
<b>Total Services and Supplies</b>		<b>8,428,928</b>	<b>10,253,868</b>	<b>13,844,297</b>	<b>13,844,297</b>
Depreciation Expense	3611	5,845,744	5,697,768	4,582,845	4,582,845
Interfund Expense Administrative	3912	666,645	764,574	281,748	281,748
<b>Total Other Charges</b>		<b>6,512,389</b>	<b>6,462,342</b>	<b>4,864,593</b>	<b>4,864,593</b>
<b>Total Operating Expenses</b>		<b>35,492,966</b>	<b>38,752,565</b>	<b>45,045,927</b>	<b>45,045,927</b>
<b>Operating Income (Loss)</b>		<b>(1,105,604)</b>	<b>554,944</b>	<b>3,365,704</b>	<b>3,365,704</b>
<b>Non-Operating Revenue</b>					
Investment Income	8911	34,085	270,594	0	0
<b>Total Revenue from Use of Money and Property</b>		<b>34,085</b>	<b>270,594</b>	<b>0</b>	<b>0</b>
Gain/Loss Revenue Capital Assets	9822	0	(1,850)	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>(1,850)</b>	<b>0</b>	<b>0</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>34,085</b>	<b>268,744</b>	<b>0</b>	<b>0</b>
<b>Non-Operating Expense</b>					
Interest On Lease	3456	17,942	16,082	12,311	12,311
<b>Total Other Charges</b>		<b>17,942</b>	<b>16,082</b>	<b>12,311</b>	<b>12,311</b>
<b>Total Non-Operating Expenses</b>		<b>17,942</b>	<b>16,082</b>	<b>12,311</b>	<b>12,311</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>(1,089,461)</b>	<b>807,606</b>	<b>3,353,393</b>	<b>3,353,393</b>
<b>Transfers In/Out</b>					
Intrafund Cost Allocation Incr	5121	(10,579,705)	(10,000,081)	(7,726,796)	(7,726,796)
Intrafund Cost Allocation Decr	5122	10,579,705	10,000,081	8,928,837	8,928,837
<b>Total Other Financing Uses</b>		<b>0</b>	<b>(0)</b>	<b>1,202,041</b>	<b>1,202,041</b>
Transfers In From Other Funds	9831	813,000	813,000	813,000	813,000
Insurance Recoveries	9851	2,197	0	0	0
<b>Total Other Financing Sources</b>		<b>815,197</b>	<b>813,000</b>	<b>813,000</b>	<b>813,000</b>
<b>Total Transfers</b>		<b>815,197</b>	<b>813,000</b>	<b>2,015,041</b>	<b>2,015,041</b>

Fund: I500 Information Systems ISF  
 Service Activity: Other General  
 Budget Unit: 4800 Information Technology Services Department

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Change in Net Position</b>	<b>(274,264)</b>	<b>1,620,606</b>	<b>5,368,434</b>	<b>5,368,434</b>

Net Position - Beginning Balance

Net Position - Ending Balance

Retirement of Long Term Debt					
Lease Principal	3316	658,601	680,757	705,434	705,434
Debt Contra	3992	(658,601)	(680,757)	0	0
<b>Total Other Charges</b>		<b>0</b>	<b>0</b>	<b>705,434</b>	<b>705,434</b>
<b>Total Retirement of Long Term Debt</b>		<b>0</b>	<b>0</b>	<b>705,434</b>	<b>705,434</b>

Capital Assets					
Equipment	4601	194,078	190,185	446,000	446,000
Computer Software	4701	346,982	112,039	4,217,000	4,217,000
<b>Total Capital Assets</b>		<b>541,060</b>	<b>302,224</b>	<b>4,663,000</b>	<b>4,663,000</b>
<b>Total Capital Assets</b>		<b>541,060</b>	<b>302,224</b>	<b>4,663,000</b>	<b>4,663,000</b>

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Fund: I510 Network Services ISF  
 Function: General  
 Activity: Communication

**Network Services ISF - 4850**

	Final Budget FY 2022-23	Actual Prior Year FY 2022-23	Recommended Budget FY 2023-24	Adopted Budget FY 2023-24
Total Appropriations	39,132,226	25,013,389	25,237,194	25,237,194
Total Revenues	35,710,139	24,125,089	25,237,194	25,237,194
<b>Net Income (Loss)</b>	<b>(3,422,087)</b>	<b>(888,300)</b>	<b>0</b>	<b>0</b>
Auth Positions	35		34	35
FTE Positions	35.0		34.0	35.0

**Budget Unit Description:**

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Information Technology Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the Information Technology Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.

Fund: I510 Network Services ISF  
 Service Activity: Communication  
 Budget Unit: 4850 Network Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenue</b>				
Lease Revenue	8935	18,458	11,576	0
Other Lease Revenue	8938	0	(9)	0
<b>Total Revenue from Use of Money and Property</b>		<b>18,458</b>	<b>11,567</b>	<b>0</b>
Federal Other	9351	18,130	29,556	0
<b>Total Intergovernmental Revenues</b>		<b>18,130</b>	<b>29,556</b>	<b>0</b>
Information Services ISF	9712	18,654,120	20,738,693	19,046,639
Other Interfund Revenue	9729	666,645	764,574	2,971,390
<b>Total Charges for Services</b>		<b>19,320,765</b>	<b>21,503,267</b>	<b>22,018,029</b>
Class Action Lawsuit Settlement	9787	8,408	0	0
Miscellaneous Revenue	9790	0	1,800	3,219,165
<b>Total Miscellaneous Revenues</b>		<b>8,408</b>	<b>1,800</b>	<b>3,219,165</b>
<b>Total Operating Revenue</b>		<b>19,365,761</b>	<b>21,546,189</b>	<b>25,237,194</b>

<b>Operating Expenses</b>				
Regular Salaries	1101	2,931,071	3,092,247	3,648,124
Overtime	1105	46,615	54,282	68,500
Supplemental Payments	1106	331,767	392,906	66,770
Terminations	1107	125,311	98,961	94,000
Call Back Staffing	1108	67,110	69,869	94,000
Retirement Contribution	1121	528,382	486,758	571,275
OASDI Contribution	1122	220,507	216,798	221,432
FICA Medicare	1123	53,283	52,274	53,935
Retiree Health Payment 1099	1128	15,250	27,647	0
Group Insurance	1141	468,652	475,166	535,497
Life Insurance For Department Heads And Management	1142	1,217	1,118	1,319
State Unemployment Insurance	1143	8,880	5,108	8,927
Management Disability Insurance	1144	10,617	10,069	17,511
Workers' Compensation Insurance	1165	146,494	88,419	111,628
401K Plan	1171	82,654	86,995	84,120
<b>Total Salaries and Employee Benefits</b>		<b>5,037,810</b>	<b>5,158,617</b>	<b>5,577,038</b>
Clothing And Personal Supplies	2021	6,400	6,307	9,100
Uniform Allowance	2022	0	0	765
Communications	2031	2,370,877	2,223,186	2,525,500

Fund: I510 Network Services ISF  
 Service Activity: Communication  
 Budget Unit: 4850 Network Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors	
1	2	3	4	5	
General Insurance Allocation ISF	2071	25,497	40,234	45,000	45,000
Insurance	2072	40	0	100	100
Equipment Maintenance Contracts	2102	187,234	174,604	675,850	675,850
Facilities And Materials Sq Ft Allocation ISF	2114	144,480	159,996	154,500	154,500
Facilities Projects ISF	2115	0	0	0	0
Other Maintenance ISF	2116	674	3,816	11,000	11,000
Memberships And Dues	2131	1,011	899	1,100	1,100
Cost Allocation Plan Charges	2158	305,755	204,830	335,000	335,000
Miscellaneous Expense	2159	3,350	431	2,500	2,500
Office Supplies	2161	109	230	650	650
Mail Center ISF	2164	416	756	1,150	1,150
Purchasing Charges ISF	2165	35,698	31,414	40,000	40,000
Graphics Charges ISF	2166	257	554	350	350
Copy Machine Chgs ISF	2167	853	900	1,000	1,000
Stores ISF	2168	100,610	101,510	110,000	110,000
Miscellaneous Office Expense	2179	75	0	150	150
Attorney Services	2185	4,296	9,757	7,000	7,000
Software Maintenance Agreements	2194	1,707,819	1,460,273	1,872,900	1,872,900
Other Professional And Specialized Services Non ISF	2199	947,652	1,130,912	1,148,600	1,148,600
Employee Health Services	2201	552	202	500	500
Information Technology ISF	2202	0	(601)	0	0
Public Works ISF Charges	2205	3,538	9,903	3,500	3,500
Special Services ISF	2206	191	240	200	200
Rent And Leases Equipment Noncounty Owned	2231	2,378	2,312	0	0
Software Subscriptions Non ISF	2236	0	439,705	0	0
Building Leases And Rentals Noncounty Owned	2241	49,335	137,676	43,100	43,100
Building Leases And Rentals County Owned	2242	28,209	30,126	31,250	31,250
Storage Charges ISF	2244	32	32	100	100
Long Term Lease Other Rent	2249	23,047	29,863	25,000	25,000
Computer Equipment <5000	2261	3,783	2,041	14,500	14,500
Minor Equipment	2264	304,933	515,190	541,200	541,200
Training ISF	2272	900	0	0	0
Education Conference And Seminars	2273	3,032	0	13,500	13,500
Private Vehicle Mileage	2291	0	0	300	300
Travel Expense	2292	644	4,138	0	0

Fund: I510 Network Services ISF  
 Service Activity: Communication  
 Budget Unit: 4850 Network Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
Gas And Diesel Fuel Non ISF	2294	10,926	15,373	0
Gas And Diesel Fuel ISF	2301	49,245	49,254	81,500
Transportation Charges ISF	2302	101,940	115,302	143,633
Motorpool ISF	2303	373	70	500
Transportation Work Order	2304	61,958	70,473	72,346
Transportation Charges ISF Non Uniform Guidance	2305	0	0	0
Utilities	2311	23,047	34,977	28,550
Capitalized Services And Supplies Decrease	2994	(649,257)	(556,980)	0
<b>Total Services and Supplies</b>		<b>5,861,908</b>	<b>6,449,901</b>	<b>7,941,894</b>
Depreciation Expense	3611	3,594,235	3,933,699	4,266,553
Interfund Expense Administrative	3912	4,412,180	6,390,252	3,825,294
Prior Year Grant Revenue Repayment	3920	7,883	0	0
<b>Total Other Charges</b>		<b>8,014,297</b>	<b>10,323,951</b>	<b>8,091,847</b>
<b>Total Operating Expenses</b>		<b>18,914,015</b>	<b>21,932,468</b>	<b>21,610,779</b>
<b>Operating Income (Loss)</b>		<b>451,746</b>	<b>(386,279)</b>	<b>3,626,415</b>
<b>Non-Operating Revenue</b>				
Investment Income	8911	26,476	206,082	0
Lease Interest	8915	15,944	14,239	0
<b>Total Revenue from Use of Money and Property</b>		<b>42,420</b>	<b>220,321</b>	<b>0</b>
Gain/Loss Revenue Capital Assets	9822	(2,592)	0	0
<b>Total Other Financing Sources</b>		<b>(2,592)</b>	<b>0</b>	<b>0</b>
<b>Total Non-Operating Revenue (Expenses)</b>		<b>39,828</b>	<b>220,321</b>	<b>0</b>
<b>Non-Operating Expense</b>				
Interest On Lease Purchase Payments	3451	30,594	21,662	9,690
Interest On Lease	3456	9,724	11,109	8,798
<b>Total Other Charges</b>		<b>40,318</b>	<b>32,771</b>	<b>18,488</b>
<b>Total Non-Operating Expenses</b>		<b>40,318</b>	<b>32,771</b>	<b>18,488</b>
<b>Income Before Capital Contributions and Transfers</b>		<b>451,256</b>	<b>(198,729)</b>	<b>3,607,927</b>
<b>Transfers In/Out</b>				
Intrafund Cost Allocation Incr	5121	(96,797)	(15,331)	(61,604)
Intrafund Cost Allocation Decr	5122	96,797	15,331	61,604

Fund: I510 Network Services ISF  
 Service Activity: Communication  
 Budget Unit: 4850 Network Services ISF

Function, Activity, Budget Unit	2021-22 Actual	2022-23 Actual X Estimated	2023-24 Recommended	2023-24 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Total Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfers In From Other Funds	9831	0	2,358,578	0
Insurance Recoveries	9851	13,214	0	0
<b>Total Other Financing Sources</b>	<b>13,214</b>	<b>2,358,578</b>	<b>0</b>	<b>0</b>
<b>Total Transfers</b>	<b>13,214</b>	<b>2,358,578</b>	<b>0</b>	<b>0</b>
<b>Change in Net Position</b>	<b>464,470</b>	<b>2,159,849</b>	<b>3,607,927</b>	<b>3,607,927</b>
Net Position - Beginning Balance				
Net Position - Ending Balance				
<b>Retirement of Long Term Debt</b>				
Lease Purchase Pymt Principal	3311	835,700	723,000	718,600
Lease Principal	3316	369,272	309,783	398,452
Debt Contra	3992	(1,173,085)	(1,033,811)	0
<b>Total Other Charges</b>	<b>31,886</b>	<b>(1,028)</b>	<b>1,117,052</b>	<b>1,117,052</b>
<b>Total Retirement of Long Term Debt</b>	<b>31,886</b>	<b>(1,028)</b>	<b>1,117,052</b>	<b>1,117,052</b>
<b>Capital Assets</b>				
Equipment	4601	440,915	395,894	851,000
700 Mhz Radio Expansion	4614	247,658	2,723,283	0
Computer Software	4701	1,692,375	(70,000)	1,639,875
<b>Total Capital Assets</b>	<b>2,380,948</b>	<b>3,049,177</b>	<b>2,490,875</b>	<b>2,490,875</b>
<b>Total Capital Assets</b>	<b>2,380,948</b>	<b>3,049,177</b>	<b>2,490,875</b>	<b>2,490,875</b>